

BOARD OF SUPERVISORS

Brown County



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EDUCATION & RECREATION COMMITTEE

John Van Dyck, Chair
Corrie Campbell, Vice Chair
Tom Katers, Staush Gruszynski, Harold Kaye

EDUCATION & RECREATION COMMITTEE

Wednesday, July 1, 2015

5:30 p.m.

**Brown County Golf Course
897 Riverdale Drive, Oneida**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

****PLEASE NOTE - DATE, TIME & LOCATION
Meeting to take place in Clubhouse meeting room ****

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of June 4, 2015 and Special Meeting of May 20, 2015.

Comments from the Public

1. Review Minutes of:
 - a. Library Board (May 14, 2015).

Reasons for Turnover Report

2. Education & Recreation Committee for Month of April, 2015.

Communications

3. Communication from Supervisors Erickson and Lund: Create a ticket surcharge whenever possible to go into a maintenance fund for the arena complex to replenish the capital fund.
June Motion: To hold for 30 days until the July meeting and bring back the figures.
4. Resch Centre/Arena/Shopko Hall – Complex Attendance for the BC Veterans Memorial Complex.

NEW Zoo & Park Management

5. Parks Budget Status Financial Report for May, 2015.
6. Approval of friends group contributions.
7. Parks Open Positions Report.

8. Field Staff Reports/Attendance Reports.
9. Assistant Director's Report.
10. Zoo Budget Status Financial Report for May, 2015.
11. Zoo Open Positions Report.
12. Zoo Monthly Activity Report for June, 2015.

Library

13. Budget Status Financial Report for May, 2015.
14. Director's Report.

Museum

15. Budget Status Financial Report for May, 2015.
16. Director's Report.

Golf Course

17. Budget Status Financial Report for May, 2015.
18. Open Positions Report.
19. Superintendent's Report.

Closed Session

20. Open Session: Discussion and possible action on the negotiations and strategy involved in obtaining a proposed easement for AT&T Metro Ethernet Service at the Brown County Golf Course.
21. Closed Session: Notice is hereby given that the governmental body will adjourn into a closed session during the meeting to discuss negotiations and strategy involved in obtaining a proposed easement for AT&T Metro Ethernet Service at the Brown County Golf Course, said closed session is authorized pursuant to Wisconsin Statutes Section 19.85 (1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
22. Reconvene into Open Session: Discussion and possible action on the negotiations and strategy involved in obtaining a proposed easement for AT&T Metro Ethernet Service at the Brown County Golf Course.

Other

23. Audit of bills.
24. Such other matters as authorized by law.
25. Adjourn.

John Van Dyck, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**PROCEEDINGS OF THE BROWN COUNTY
EDUCATION AND RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education and Recreation Committee** was held on Thursday, June 4, 2015 at the NEW Zoo, 4418 Reforestation Road, Green Bay, Wisconsin.

Present: Chairman Van Dyck, Supervisor Gruszynski, Supervisor Campbell

Excused: Supervisor Katers, Supervisor Kaye

Also Present:

Beth Lemke (Neville Museum Director)

Kevin Cullen (Neville Museum Deputy Director)

Neil Anderson (Zoo Director)

Matt Kriese (Asst. Park Director)

Brian Simons (Library Director)

Lori Denault (Library – Finance Manager)

Scott Anthes (Golf Course – Superintendent)

County Executive Troy Streckenbach

Supervisors Bernie Erickson & Tom Lund

Other Interested Parties

I. Call to Order.

The meeting was called to order by Chairman Van Dyck at 5:45pm. He thanked the Zoo staff for their hospitality and the tour.

II. Approve/Modify Agenda.

Chairman Van Dyck requested that Item 16 be taken after Comments from the Public.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to approve as modified. Vote Taken.

MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of May 7, 2015.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public None.

Although shown in proper format, Item 16 was taken at this time.

1. Review Minutes of:

a. Library Board (April 16, 2015).

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

b. Neville Public Museum Governing Board (May 11, 2015).

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

Communications

2. Communication from Supervisors Erickson and Lund: Create a ticket surcharge whenever possible to go into a maintenance fund for the arena complex to replenish the capital fund.

Supervisor Lund informed that they looked at imposing a surcharge over a year ago and there wasn't much momentum at the time. They needed more money for maintenance of these facilities as there wasn't much. He felt it was crucial to impose a ticket surcharge. In looking up ticket surcharges, a lot of arenas around the

country had them and it was used for maintenance. He didn't feel a surcharge would stop someone from buying tickets. He would like to move forward and he would try and get more information and work with facilities.

Supervisor Erickson stated that when discussing the million dollars for the scoreboard he informed he would support it but he didn't want to hear negativity from the people in support of that when they ask for a ticket surcharge. They couldn't keep gouging the taxpayer. They were hypothetically in the real estate business and normally government wasn't, other than the buildings that housed their own offices. He didn't feel it was fair to make everyone pay for certain things that they didn't use. With a ticket surcharge, it was a user fee. If you looked in the back of the budget book, user fees took up 20%. They were directed at the people that used them. As supervisor Lund stated earlier, there were fees to use trails, hypothetically the golf course, you pay a fee to golf, you were supporting it and that's why there were enterprise funds. In a situation like this, they owned the building but they didn't gain anything from the tickets per say. If they had a ticket surcharge they would be able to maintain those facilities in the manor that they should be maintained as far as roofs and infrastructures, etc. Referring to past issues with the roof at the arena, if they had a maintenance fund they could do things right and didn't have to do haphazardly throw something on that was a "quick fix". They had to do something to maintain what they had right now. He felt the only way they could do that was with a ticket surcharge. It was up to the committee to come up with some kind of ideas.

Lund informed that the original vote on this facility was that no taxpayer money was supposed to be used on the facility, so for them to start taking money out of the general fund, that was all taxpayer money. He would think that a ticket surcharge would be preferable because it stayed as a user fee on the facility and they had a lot of people out of county that were using the facility and they helped pay for the facility. It was a win-win type of situation and he couldn't understand why anyone would be against it. He didn't think that a small fee on tickets would stop people from going there. Responding to Campbell, the arena was a different story. He felt there were other proposals out there but they haven't studied it. This was not to pay for the arena. They would have to bond or something. This would maintain the Resch. He felt that within the next two years they had to figure out what they wanted to do with Shopko Hall and the arena. Campbell felt they had to package it together. Lund felt they could put the surcharge on tickets to the new facility but he didn't think this solved Shopko Hall and arena problems. That's millions of dollars that would be needed for a new facility. A dollar a ticket, they would be waiting 25-30 years before they had enough money to pay for it. The arena was the second oldest arena in the country that was still in use today. He felt they had their lifespan out of the arena. He would think that if they decided to build a new facility they would want to add a surcharge. The Resch was 10-years old now and they needed to make sure that they had enough money to maintain the facility and keep it as a top level facility. Lund reiterated that he said a year and a half ago that they should have done this surcharge and no one was very interested.

Erickson felt they could be sitting with the arena for years to come. Campbell disagreed. Van Dyck agreed with Erickson, someone had to pay for it. Erickson added that it was a fortune to rip it down and a fortune to put a new one up. From what he saw, it was used 90-100 days a year and they would have to see exactly what was going to fill it, it might be better as a parking lot. The Packers owned a whole complex of property and they were talking about an entertainment venue and they could potentially build some halls that far exceeded the use of Shopko Hall and the complex the county had would be useless at that point. Lund felt that they needed to talk with the Packers and find out what their plans were. Why would they plan to duplicate something? He'd like the Executive to make sure that he was talking to the Packers. Erickson stated that right now they were talking maintenance; they were still not going to the taxpayer and taking the money. The way he would configure this surcharge, if they bought a ticket to get into Shopko Hall or the arena, they were going to pay a surcharge there because there were so many events in there, not the Resch Center.

Supervisor Gruszynski stated that there were two things that he would want to know going into this. How many tickets were they moving out of all three of those complexes and the variance in ticket prices? He felt

there was something to bracketing that especially for the lower priced events. Lund informed that he could get that information again from PMI.

Van Dyck felt something had to be done. The current revenue streams for maintenance of those facilities in total was not sufficient so it was either going to end up on the general fund, on property taxes or they could institute something like this which hopefully would help to cover those extra costs that they weren't going to be able to cover otherwise. Speaking to a dollar amount, Van Dyck referred to the information that he and Lund handed out. A fee was pretty commonplace. He proposed a dollar across the board. Campbell voiced her concerns with this fund only going to the Resch for maintenance. After further discussions, Van Dyck made the following motion to illicit conversation on this because one of the mistakes that was made last time around was that it never got to the full board and he felt the board had to discuss it and approve it to show the seriousness of their commitment towards it:

Motion made by Supervisor Van Dyck to institute a \$1.00 per ticket facility surcharge effective October 1, 2015 on all tickets sold for ticketed events at the Resch Center, Brown County Veterans Memorial Arena and Shopko Hall, proceeds to be utilized for ongoing capital maintenance on said facilities under the direction of the Veterans Memorial Complex Committee; and, request that Corporation Counsel draft the appropriate resolution regarding this matter for consideration at June 17th County Board meeting; and, if approved by the County Board, instruct staff to engage in discussions with PMI in order to facilitate implementation of the facility surcharge in compliance with the terms of the current Lease Agreement. No vote taken.

Van Dyck understood that there were concerns about maintenance of the arena and Shopko Hall, those were items that the Veterans Memorial Complex Committee addressed all the maintenance requests on those facilities. They were not going away at the present time. Obviously they needed a long term solution for that but it was not going to happen tomorrow. So to think that they could simply walk away from them tomorrow and not maintain them at all he felt they couldn't do that. He believed PMI would tell them that they were a vital portion of what they did and without the events to take place at those two facilities from what they said in the past, the Resch Center was not self-sufficient and needed the revenue from those two facilities to be able to continue to be viable. So the majority of this money for maintenance would likely roll into the Resch Center, would some of it see its way to the arena, possibly.

Campbell questioned if they were collecting money from the parking lot across from the Resch, was that part of the contract? Van Dyck and Streckenbach responded, yes. Campbell questioned if they had to open up the contract to get the money from that. Streckenbach replied yes, they control the whole complex. Van Dyck informed that theoretically they would have to open the contract to get this.

Gruszynski informed that he was not against the idea, he liked the idea however his issue was with the flat dollar right away. He reiterated that he would like to see how many tickets were moving through the building and also the variance. He would like to hold it for 30 day and come back with that information and once they gathered that put a dollar amount to it. He felt there was an opportunity with some of the higher priced venues, he supported having a range. Van Dyck offered a change to the motion; he reiterated that he was trying to get this to the board and informed that some of the information that Gruszynski was requesting could be put together for a presentation at that point.

Motion made by Supervisor Van Dyck, seconded by Supervisor Gruszynski to institute a ticket facility surcharge, amount to be determined, effective October 1, 2015 on all tickets sold for ticketed events at the Resch Center, Brown County Veterans Memorial Arena and Shopko Hall, proceeds to be utilized for ongoing capital maintenance on said facilities under the direction of the Veterans Memorial Complex Committee; and, request that Corporation Counsel draft the appropriate resolution regarding this matter for consideration at June 17th County Board meeting; and, if approved by the County Board, instruct staff to engage in discussions with PMI in order to facilitate implementation of the facility surcharge in compliance with the terms of the current Lease Agreement. No vote taken.

Streckenbach informed that in 2011 a document was created with regard to expenses that were going to incur over time with the Veterans Complex. It was a best guess to what they would anticipate as potential maintenance items. He didn't know if there would be a value to obtain a copy of it. It hadn't been updated since that time.

Campbell felt that before they allocated a certain amount of money they should know what they were allocating it for and what items they were going to be paying for, out of both or all of the facilities. Van Dyck felt it was a moving target because certain things break and they had to fix them. Campbell disagreed. How many times had they talked about the sales tax and this committee had been through this. The arena was sitting there, it was not a moving target and they needed the figures before they did any of this. It was the cart before the horse. Van Dyck responded that it was not replacing ongoing maintenance. The items that he was describing were large ticket amounts that had to be dealt with and the full board had to make a decision at some point in time whether they spend \$500,000 fixing something in the arena and they would have to determine whether it made any sense or not but then someone would have to propose what the alternative was. Streckenbach informed the document essentially attempted to give the Board of Supervisors somewhat of an insight of what to expect over the next 10 years of capital needs in maintaining the whole complex and a determination as to how they were going to appropriate a room tax going forward. Streckenbach informed that part of the reason why they started setting aside money into the maintenance account was because at some point there was going to be levy dollars that would have to be put into that building or another arrangement because the amount of revenue that they generated currently was not going to take care of the lifespan of those facilities. This was one sliver of the bigger picture of maintenance for the overall of institutions. Lund added that there were a lot of facilities within the county that they pay for the maintenance through charges. All the trails they collect fees for the state and some of their trails they collect fees for themselves to maintain them. That's how the entertainment dollar was going. They weren't putting those things on general taxes and most people would prefer that that would not to be on general taxes.

Lund informed that the motion won't pass unless Supervisor Campbell voted for it because they had to have three people on the committee to pass it. It would be nice to get the resolution as they needed it to pass it.

Motion made by Supervisor Van Dyck, seconded by Supervisor Gruszynski to hold for 30 days until the July meeting and bring back the figures. Vote Taken. MOTION CARRIED UNANIMOUSLY

3. **Communication from Supervisor Zima re: Place a plaque or monument at the fairgrounds to honor Dick Koltz.**

Van Dyck informed that he had discussions with Fair Board President Steve Corrigan, they would like to have something in place by the fair. He disclosed a few options that were brought up such as a wall of honor, to be able to include other names on it. He felt it was a good idea but how did they decide who went on the wall, did they leave it up to the Fair Board, the Parks Department, this committee or the County Board to create some kind of a rule as to who went up? In an attempt to do something nice you start getting into some areas where they potentially had some issues. Someone posed avoiding it all and naming a building after him. He was open to suggestions, he felt it was a great idea but understood that there were some sensitivities about doing one thing that seemed right may in fact cause some of the people not to be so inclined.

Kriese agreed and felt they had to tread lightly because it was a touchy topic. The parks dealt with memorials on a weekly basis. It was a great idea and they should keep it moving because something should be out there. He and Corrigan had several conversations and Corrigan was working on a proposal. From the way that the memorial was described to him it sounded a bit much than what they needed for 365 days at the fairgrounds, it was a large marble. To him flat marble was common in cemeteries and in the parks they liked to keep a more natural feel. When they did memorials, it was on a natural rock, a large stone with a large bronze plaque, or on a bench or on a wall. Similar conversations had happened with one of their friends groups at Barkhausen. As that group aged there seemed to be more members passing away so they were going to put a bench up and have a plaque naming the group. He asked them to create some sort of guidelines on how people would obtain a plaque on that bench. They had to be careful on that because there were going to be some people that felt they should be on that but there needed to be some documentation and guiding principles so everyone could revert back to it. He felt that that should probably come from the Fair Board if they were going to limit this to fair members. He didn't think that the county needed to pick and choose who was going to be on it or not. His thought was having a decorative wall on the side of the building. Some of the Fair Board members had mentioned a movable wall that could be

brought out during the fair or put in certain buildings during different events. He was open for any option right now. Once Corrigan gathered the proposal, he will have some pictures and things and they could meet out there to take a look at it and discuss at that time. He was going to meet with the Fair Executive Committee Monday night and maybe that proposal could come up at that point but there were definitely different viewpoints on the Fair Board as well.

Van Dyck felt their committee should give some kind of guidance or what their thoughts were. He felt they were trying to leave it up to the Fair Board as much as they could. There had been some money that had been identified that the county would potentially kick in for this however he agreed that they had to be careful as to give an open slate as to what it looked like.

Campbell felt they should do a standalone right now and worry about the wall later. Speaking from experience, doing 24 of these, egos always become involved. They had to do one or the other, confusing the two was not a good idea. Not that there shouldn't be a wall, the people on the board were amazing but she felt this should be separate. Van Dyck agreed. The problem became on how they determined whose name went up there.

Zoo Director Neil Anderson informed that they had a wonderful example of a bronze plaque as they came into the zoo's visitor center. The County Board was present when they dedicated the plaque. He felt that a plaque inspired others to get involved and do something for their community. Van Dyck informed that it fit with what he was looking at on the internet.

Gruszynski agreed, a wall got away with what they were trying to do there and remembering Dick Koltz was one person who should get a standalone plaque. If down the road the Fair Board felt a wall was a good idea, they could address it then.

Kriese informed that typically what they did in the parks was for one person. Something as simple as a bench, there wasn't a lot of controversy there. A large marble structure would be a bit more. He felt with regard to the communication, at this point their focus should be on a single individual.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to approve not to exceed \$2,500 memorial recognition plaque for Dick Koltz. Vote Taken. MOTION CARRIED UNANIMOUSLY

Golf Course

4. Budget Status Financial Report for April, 2015.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

5. Departmental Openings Summary for April, 2015.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

6. Superintendent's Report.

Golf Course Superintendent Scott Anthes provided the Golf Course Financial Statistics (attached) for May, 2015. He reported that for rounds, they were having a killer May but then the last week happened with the weather and the rain. It brought the numbers back to average. He included the season pass totals for 2014 & 2015. For carts, they were up from last year and were up from 2012. 2012 they were still operating under the old contract. For the Steakhouse, they were about even. Last year's share was bigger than this year due to the WPS bill. Gruszynski questioned if they had problems with frost warnings in May. Anthes informed that they had one on June 2nd. The only times it really hurt them was on the weekends.

Referring to his Superintendent Report in the packet, Anthes informed that the shape of the golf course was phenomenal right now. Tuesday they had the WIAA Sectionals; Bay Port and Notre Dame advanced to go on. He received an email from the Bay Port coach, they were the host team, they stated that the players and the coaches were very impressed with the conditions of the golf course and they had nothing but compliments except for a few of the ponds but they were taking care of it.

With regard to Item 3 on his report – Pond on #17 was leaking around the overflow pipe, Holschbach did the construction project however he believed it was more along lines of the design team and the tribe no longer used the design team from what he was told. Essentially they had an overflow from the pond to the creek and either the structure itself moved from the frost or the surrounding ground next to it settled so the water was leaking out next to the culvert. The tribe did come out and put a band-aid on it but in the meantime the weeds in the pond had gotten out of control. They were working with a pond company to come in and spray the weeds in the next couple of weeks. They were waiting for a permit from the DNR. In the meantime, he had met with the tribe and with Mr. Ken Olson who was going to come in and repair it. He will keep them up to date.

They were also working with Mr. Olson to do some work that was supposed to be done in the winter but the DNR wouldn't let them work on the creek in winter. They were now dealing with turtle and frogs spawning in the winter. The DNR would only give them a permit to work on the area from beginning of July to the end of September. It was by their maintenance area, their maintenance bridge. It was a 50/50 grant with Land Conservation.

Responding to Van Dyck, they had three high schools that came there to play, they received a list of the team members from the coaches. The list was kept by the cash register and team members needed to show them a school ID or driver's license to play under the school fee. Van Dyck asked that they make sure it was being followed. Anthes informed that they gave them a very good deal and if they brought it up, coaches would be very upset if things were happening.

Van Dyck stated that this was probably something for next year's consideration; the adult passes were down, so maybe they start giving some consideration to a half-year pass. In looking at their age demographic on who was buying, it was the older guys and a drop-off with the millennials. He felt it was interesting to continue to look at those dynamics and watch trends. Anthes responded that they did have a pass that was for the 18-22 year olds, it was \$675 which was just under half price. Anyone 23 and older was considered an adult and they paid the full \$1,100. They also had restricted passes that they could look at tweaking the times on. He was probably going to drop a couple of them. It was essentially a half price rate but they were able to play half the time, they don't let them play at the peak times. Van Dyck was looking at more of a full access pass but more of a 30 day or 20 round things. Anthes stated they were asked to do punch cards but it was because people wanted to buy nine and get one free.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

Museum

7. Budget Status Financial Report for April, 2015.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

8. Director's Report.

Museum Director Beth Lemke noted that they had won the Best of the Bay for 2015, Best Museum.

Their spring appeal from the Neville Public Museum Foundation was out so some checks started to arrive from that, which was fantastic.

Lemke provided handouts to their summer program lineup (attached): Soda Series, a three part series for Spies, Traitors, Saboteurs, and a three part series for Building our Community.

Last month they talked about looking at a budget adjustment for not getting the JEM (Joint Effort Marketing) grant for the marketing dollars. At this point she was not advocating for a full budget adjustment. What she would propose was to allow them to cautiously spend the marketing money that was allocated during the budget process and analyze month to month. The first quarter for the Museum was strong, second quarter hit a lower peak but with Spies and Extreme Deep they hoped to pick up and they do generally trend up in revenue in the fall and sometimes very late with December but it was hard to predict. If they were to do a budget adjustment, Lemke would rather not do two in one fiscal year but allow them to cautiously spend the money.

The Foundation had exceeded to date its fundraising goals for this year. They just signed off on the bills for Spies, Traitors, Saboteurs which was \$100,000 cover from the Foundation. She felt they owed it the county and the Foundation to properly market the remainder of the summer and fall exhibits. The Foundation's commitment for this year, the largest on record, was \$250,000. The deposits for Spies and Extreme Deep were paid in fiscal year 2014. They were close to meeting their goals for 2015. First and second quarter they exceeded their benchmarks for fundraising. What they saw in the budget was that no money was exchanged from the Foundation. Every bill that they had for education and programs went straight to the Foundation and the Foundation paid for it. The office manager for the Foundation submitted a report to their accountant and quarterly they saw adjustments. At the end of June, that number was going to skyrocket because of the bills that were paid for Spies and a lot of the Architecture bills.

Van Dyck informed that Lemke approached the County Executive regarding the adjustment, he did speak to him and they had a conversation about it. He thinks the reason they backed off was that it was kind of an odd request in the middle of the period. When the budget was passed last year, there was a line amount added to both sides of the income statement, there was \$25,000 of additional revenue (JEM Grant) to offset a \$25,000 increase in expenses. He didn't know if there were any conditions put on that at the time so the museum didn't necessarily have to ask for permission to spend the money but obviously they knew they weren't getting the revenue so there was a concern going forward that they were going to be short versus dealing with an assumed shortfall and needed budget adjustment he felt it was better if they just wait. The committee could certainly advise the museum staff not to spend that money in anticipation of not having the revenue but he didn't recommend that, they had the JEM grant last year which helped to bring in the revenue that was there. His concern was the trend the last couple months had gone in opposite direction and they had some big months coming up in 2014 that they needed to match or exceed which he felt was going to be a challenge and particularly a huge challenge without spending that money but he felt the message was to be sensitive to the fact that if they spent the money, he had hoped that there would be a revenue increase to offset that spending and his concern would be that if they come in at the end of the year and they were off target by \$20,000-\$40,000 that they were going to have some people that weren't going to be real ecstatic with them.

Campbell questioned what they did at the museum during the farmer's market. Lemke informed that they were at the On Broadway Farmer's Market nine Wednesdays. The museum was closed because that's what was decided as part of the 2014 budget process just as she started with the museum. They used to be open four Wednesday nights a month free to Brown County residents. The 2014 budget changed to the first Wednesday night of the month being free to Brown County residents so they shut down at 5pm. Campbell stated that it was a fantastic premier downtown event, she had a problem with the Neville not being the hub of it. Lemke stated that they were an On Broadway business so they were there at the farmer's market promoting the exhibits. Campbell questioned if they got money for parking. Lemke responded that they could collect admission at the drive, outside for it but with the way the budget book was set up right now, they could not have a fee for parking, it was not a budgeted line item. Campbell felt they needed to find out how they made money off of it when the ships were here. Lemke will be making the change in the 2016 fee structure in the budget book. Right now they could collect admission and give them an admission pass to

people that were coming in. Campbell stated they were a major institution downtown, they were a hub of downtown, and it was the premier event of downtown the farmer's market. She didn't understand why they weren't open and why they were not doing something outside in the lot either parking cars or having some kind of event there. Having brochures at a thing was different than engaging people and getting them in the building. She felt they needed to be doing something in coordination with that. It was a marketing opportunity and a great way to engage people; they were walking all around them. Cullen stated that Food Truck Friday phenomenon was coming down there too, starting the end of this month and through the summer, which will increase the foot traffic and visibility. He agreed, it was a matter of what they did on the site as well as offsite. Lemke informed that there was a very different dynamic between the two farmers markets too. The On Broadway Farmer's Market does much more family oriented drive from 3-5pm and that's where they did see some traffic coming into the museum but once it shifts to the after work hour, it really was more about a parking space than anything cultural. It was about a drinking and music atmosphere downtown. Lemke was at the Saturday farmer's market and that was much more family driven. They had a booth down there and they asked if people would like to come to the Neville. They received a lot of great responses and they were handing out passes. By the time they got back to the museum people were already redeeming them. Campbell reiterated that they were the hub of the downtown during the farmer's market, they were off the water, there was a beautiful facility there that they could make use of, they needed something. It seemed to them that they weren't utilizing the space as part of the downtown. The downtown was making great strides to improve it. She commended the people involved in that. She didn't know if it was the setback and that they looked too institutionalized and they needed to fancy it up over there and they needed to do something in the lot.

Van Dyck agreed and felt they had to think outside of the box of the institutional thing as far as the museum went. They had to think away from museum and cultural and think more of a big tent and putting a band underneath and charging money. It probably had nothing to do with museums but if at the end of the day they had an extra \$5,000 in the checkbook, that's all they cared about. Campbell felt it was like using the farmer's market to sell culture. They had the prime space; this should be filled with people from the farmer's market. It was a hook to get them in and get them back to the museum. They should make the space more engaging, not just inside. Lemke informed that it was part of their strategic initiative to bring the inside outside. Obviously they had major financial pieces to overcome and staff ramifications from the table of organization change from 2013. There were still a lot that they could improve upon. Campbell believed she made wonderful strides with it. Under her direction this had come leaps and bounds and they didn't have to worry that it wasn't going to continue. She did think that in order to get people engaged, they had to make use of the whole complex. It was a place making effort. Van Dyck felt that if there was a decision made in regard to the evening times, if they could come up with a better mousetrap, and then try it. If it didn't work, at least they tried. He would swap Wednesday nights until 9pm for four hours during a day when no one was there anyway. Maybe they go and engage with a large business and say they would like to put up a big tent and have a stage there with entertainment and would they sponsor it. Would they give them a chance to see how it would work? If people showed up, great. He agreed with Campbell, it was not the core but it was kind of like using the Packers to sell, let's get them there one way or another. They had to try some things.

With regard to the display that opened up on the 23rd, on Saturday they had over 220 people in the building. Last night they were close to 200. 4-8pm was really successful for them. They had the radio ads running right now and getting more exposure.

Cullen informed that they had done a Brown County Federation of Museums History Tour, a first of its kind this year. They were one of the major venues. With that it was a behind the scenes tour of the installation of that exhibit and they received tremendous feedback from the public. They got to hold a piece of the plane that hit the Twin Towers.

Lemke informed that they worked with the Convention and Visitors Bureau. Her staff did a behind the scenes tour yesterday because the bureau had a handful of new staff on board. They had a whole

distribution network of the 100th Anniversary publications as well as brochures that they circulate all over. The Packers were still distributing their stuff even though they didn't have the Hall of Fame.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

Library

9. **Budget Status Financial Report for April, 2015.**

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

10. **2014 Annual Report.**

Referring to the packet, Library Director Brian Simons informed that their 2014 report came to them later because they did discover that they were able to charge Shawano and they will be doing that this coming year. In order to do that they needed to redo the numbers to get them in this report, on page 6 of the report. It equated to roughly \$60,000, it would depend on what their cost per circulation was and what they would charge them for their users using them. The reality was that it would be a net gain for them. They sent them a letter and he talked with their director. The Department of Public Instruction had been telling them that they had been getting away with not paying so they knew that this would be coming someday. HE hasn't heard anything about the Outagamie lawsuit. In terms of this report, they had circulated 2,055,413 physical items in 2014. They also, which is not on this report because it was not allowed to count for the cost per circulation calculations because there was no way to track which person in what county used it because it was a statewide service, was the digital downloads. They saw 138,583 digital downloads as well. If they add that all together for the total circulation and compared that to the population in the county, assuming 272,000 people, that was eight items per year per person in the county that was checked out from the library. Ultimately that was an average, some people don't use them, some do but all in all that was a pretty good average use for residents in the county. One other thing that this pointed out was 40% of all of that circulation was children's materials. Considering the demographics in the county, that support that they had a significant population of aging individuals. That still showed that education was a big part of our life in this county whether you are a child or beyond that stage and further on into adulthood. They could tell from those figures that with only 40% of their circulation being children's materials a lot of that was adults looking for learning through reading and other media.

Library visits in 2014 were almost \$1.2 million throughout the county and when you compare that to the Resch Center according to their website they host 150 event days a year with an average of 650,000 attendees per year, they almost double that. That was pretty incredible and pretty impressive when they think about why they were used too, for learning, business and entertaining in a cultural or educational way.

Reference and research, they did about 158,000 research questions were answered, that's 431 questions answered per day and that was just him dividing by 365 and they weren't open every day of the year. That was impressive and the outcomes of that had been really valuable to the community in a variety of ways. One was their local history area was by far one of the best not only in the state but in the country. They had done things that had helped families with genealogy, they had helped with local history projects, and they had also helped businesses with the local history. One tangible way, if they had been to Downtown Green Bay on the corner of Adams and Pine you'll see Liberty Café, formerly Hot Broth. One of their employees were doing some research and stumbled across the fact that there once a café there named Liberty Café back in the early 1900s so they changed the name back in honor of its original café that was on that corner. Other things that were local history area had done was they had helped various news agencies write and produce their news by doing a lot of the research, they had also helped produce major television shows with Wisconsin Public Television as well as had done considerable research for David Marinous for his book about Vince Lombardi and many other Packer books. Mary Jane Herber from their local history library was currently doing research for someone else who was writing another Packer book. She also does work

constantly with Cliff Crystal for the Packers Hall of Fame work that he was doing now. Just that one segment of the research department had a huge impact for the community. Larger than that they had helped numerous research projects to allow students to succeed in school whether it was at an elementary school level all the way up through college level. More so even recently they had been helping local businesses, they had used their library research staff and resources to find the key data for their business plans, future growth and market research. One of the things that he had been doing recently was going to Chamber of Commerce events as well as speaking to their staff and other folks that go to their events and the reaction he keeps getting is that people are surprised what the library can do for them. They are getting phone calls all the time now and he has only been to two or three events. He's had people come up to him afterward thanking him for coming because they had no idea that they could help them with that kind of research and market analysis. They had a really big impact on the community when it came to the local research and reference area in ways that he unfortunately couldn't quantify but when he got businesses telling him that they were helping them do their job and helping them succeed they knew that they were indirectly at least bringing economic value to the community.

The public internet use was almost 176,000 uses of their public computers. That was only their physical desktops that went on their network that they counted the uses off. There were numerous other uses of their laptops and just their wireless internet that they had at their main facility and branches and that could be used by anyone with any device that they had and that was almost countless. At some degree that was a difficult figure to count because when they walked in if they had a phone it would automatically connect. It was not fair for them to count that as a use so they try not to look at that figure as something to report because it would be very inaccurate but they did know people do use it for legitimate purposes with their own laptops, tablets and phones when they did need to use something.

They did 3,086 programs with an attendance of almost 87,000 last year. Most of those programs were youth services related but they will be putting an emphasis going forward, they were actually starting now, they were going to keep that children's focus but they were going to add an adult programming focus to it. That was an area they could improve on in a great way. They had a long way to go to get to where they needed to be with adult programming but they will get there quite quickly. They had already started a marketing and adult programming team, they will be meeting soon for their first meeting and that will help out drastically as they only had one person trying to coordinate the entire adult programming previously. That was going to help out a lot and they had a lot of eager staff that were really looking forward to bringing some really interesting and fun ways to learn for their adults. Some of the things were partnering with existing agencies such as the Chamber and Current to either do something with them or do something where they don't get in each other's way to do a lunch and learn and possibly extend the Food Truck Friday past summer and bring it to the front of the library. He had been talking to the Mayor about that. He wasn't sure how realistic that was yet because it may require an ordinance change but at least they were talking. They were talking about those kinds of progressive things for the community that could bring a lot of interest to the library but what the product they were giving them was the better thing. Interest in the library was a great thing but what they got out of the library was a place where they could network and a place where they can learn some business skill that their company or job may require.

Gruszynski questioned if they did any earned media to show their impact to the community? Simons informed that they were looking at how to convey that message better to tell their story better. Just even getting out to the chamber it was telling that story in ways that people could relate to it. One of the things that they keep talking about with all of their staff, they had to change the understanding of what a library was throughout the community because a majority of who they ran into, the story of the library was still the book and only the book, it was not the book and all these services that they provided for the community. That's really what they did now; the library was a service organization that happened to have books as part of that service. Just simple things that they had done recently too was they had been able to change the parking at the central branch from one hour metered parking to two hour metered parking in their lot and on Pine Street. They had nothing but wonderful responses for it. He felt the city had the mindset that they were a library and people just run in and get a book. When he started to explain the children's programming that they did and how parents wanted to hang out and pick out books with their kids and read to them or if

they were there for a business meeting they weren't going to want to go plug the meter after an hour. It clicked with them that they weren't just about the book and that they had a lot of value for the community. It was changing that story so to his point they were going to be looking at how to show those outcomes rather than outputs to the community because that's really where what they were doing mattered. They circulate this many books but what did that mean?

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

11. **Director's Report.**

Simons informed that their summer reading programs kicked off this Saturday. He provided copies of the children's events as well as the events for tweens and teens, stating they had a lot going on. They saw 10,000 kids and teens every summer through the reading program. Their goal was to get that and many more in the future. That was going to start their very busy season starting June through August. They love it that way. He always had said that libraries need to be not these quiet spaces; they needed quiet spaces within them. They really should be those vibrant, active, loud spaces because they were community centers and when they thought about it for kids, if kids were going to be excited about reading, when was the last time they saw a kid quiet when they were excited about something, never.

Van Dyck stated that some places where the numbers were impactful or made sense was when they started talking about programs and the number of kids and or adults that were served. When you start talking about kids programs and how many kids they were talking to, he felt some well-designed graphs to show the last two-three years and getting those in front of people would be helpful to show kind of that as they talked about with the architect that they met with sort of the feet in the door type thing of documenting what went on at the library because he didn't think a lot of people understand how many people were taking advantage of these programs if they took them in total.

They had been working on the budget process, they were starting to dig into the operating budget but prior to that they looked at the capital improvement plan, and there was a plan for the Ashwaubenon branch at about \$408,000 they found a way to address the same issue without expanding the footprint and that would cost an estimated \$262,000. So still would be within the range of capital improvement plan but much less. It wouldn't do some things, expand the footprint, the roofline would be different, it wouldn't let in as much natural light but ultimately it dealt with the issue of the safety concerns with snowdrifts and the concrete repair that needed to be done. This was not slated to be done in the original CIP until 2017, that's when they were saying to do it still. They were waiting for another bid that may come in under the \$250,000 threshold and then they would move it to operating in the 2017 year if they did get such a bid. They basically took what they had from Boldt Construction and took out the line items that weren't necessary. Van Dyck would like to see each project broken out separately. He could support the concrete project as it was a maintenance issue; he had a problem with the roof. It may be a design flaw and in certain years it might be an issue and he could understand that concern but that building had been there for a long time and that roof had been in that design for that entire time but unless they were having slip and fall issues or insurance claims taking place on a regular basis then there wasn't an urgent need to fix it. He struggled with spending \$200,000 to fix a roof when they never had an issue before. Simons agreed.

As for their operating budget, their plan was to come in with a balanced budget. They had a \$250,000 roughly structural deficit they had to make up. They will present a balance budget, there will be cuts and they will find as much revenue as they could. Some cuts may not look pretty to get it balanced. Lori Denault informed that June 29th they will receive their target levy, right now they were doing preliminary work. Banked sick leave was a carryover from the union environment, those who had it were allowed to keep it and when they retire or leave they are paid out for that. Casual leave was one of the types of paid leave they got, if they don't use it they got paid out for that at the end of the year. They will be looking at that and may have to go to a take it or leave it because they had that ability as the library to make those decisions. Staff may find that that's their new reality because that's what they could afford. When they switched over and

become library employees' verses county employees, that reserve that was set aside for those two payouts did not come with their move. So they've had to fund those the last two years. That's really a lot of what dug them a good deficit to begin with because every year just the casual payout was roughly \$50,000. Every year they were starting with a hole. They may have to go to a different direction with their staff and benefits. He didn't want to necessarily have to do that because it was to some degree what they agreed into but at the same time if that's what they had to do, that's what they had to do. He was going to balance the budget one way or the other. They will take a look at everything that hurt them first and then take a look at what hurt customers and patrons second. If they could get it down to where it hurt the customer minimally, great but he didn't see that with \$250,000 to make up. There will have to be some big decisions made whether to leave it as he presents it or put money back in so certain things weren't impacted for services.

Simons and his Admin team had been touring institutions in the area, one of which was NWTC and also St. Norbert's campus library two weeks ago. UWGB, NWTC and St. Norbert, they were roughly very similar in terms of what they were trying to achieve in their libraries, they were trying to achieve small to medium sized study rooms with white board space and a smart board. They were trying to emulate that with their central facility. They have has groups use their three rooms already and they have not marketed them at all yet. Once they were done they were going to do a big push. He would almost guarantee that they would be 80% full every day as they believed there was a huge need for this. His two focuses would be business and study. They were in the center of a triangulation of campuses with the same exact equipment and a facility that was very similar. What they learned at NWTC was they knew that if they could keep their students on campus, they succeed because they had the tools there to succeed. Maybe students could utilize the library as opposed to driving to campus. He was going to start talking to the school presidents about getting their brands in those study rooms through logos and be a satellite study space. They would like to keep the small rooms free but the bigger room; potentially they had the option to charge half of what they were going to charge for the existing rooms that they had. They could come up with some policy language. Ultimately what they really wanted out of it was people using it. They needed to change the idea of what a library was. If people were going to say that they weren't going to bother using it for they charge them, then they haven't change anything and they were just this antiquated place with books. They would rather see people in there using it than the minimal amount of revenue that they were going to get by charging \$20 for half a day.

The RFB for Southwest posted in the paper June 8th and 15th, walkthrough will be June 17th and bids will be due the 29th of June. The bids will be brought to the Library Board first, then Ed & Rec and then to the full County Board of Supervisors.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

NEW Zoo & Park Management

12. Parks Budget Status Financial Report for April, 2015.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

13. Field Staff Reports/Attendance Reports.

Kriese stated that the attendance for Parks is counted in different ways so there is some discrepancy but it has been a busy year which is mainly attributed to the weather. Attendance is up substantially and is getting back to where it was several years ago.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

14. Assistant Director's Report.

Kriese mentioned that he has attended most of the meetings of the Friends groups. The Neshota group has raised about \$21,000 so far for the playground which will cost between \$100,000 - \$110,000. There will be a budget adjustment coming soon to allocate certain funds for Friends groups as a line item in the Parks budget. Kriese will bring this forward to the Committee to discuss how it should be laid out. Once there is a line item for Friends groups Kriese will push for \$10,000 to go to the Neshota Friends as they have been in place for over two years and have a strong core group that is very active at the park. He noted that if they get up to \$30,000 WPS said that they would be open to suggestions at that point and this would open the door for them to go much further which would be great for the park. Kriese said there are other issues in the Denmark area and he would like to see something good happen for the community. Van Dyck asked how soon funds are needed and Kriese responded that he does not have a timeline but anticipated the budget adjustment to be coming by the next meeting. Money could then be allocated at the end of July assuming the County Board approves the budget adjustment. Kriese did not have the exact number on what the line item would be but Van Dyck thought it was \$20,000 and he also thought that \$15,000 had been moved from the sale or tree fund. Kriese will look into this as at last year's September Ed and Rec meeting a motion was made to move \$15,000 from the land and building acquisition account into the Friends line item which is a rollover account. These funds could be used as the Committee sees fit and Kriese will bring proposals forward for discussion. Van Dyck thought there was supposed to be \$10,000 put into the Parks budget but now he has been told that that was not the case and those funds seem to have magically disappeared. He continued that they are working on finding money in the Executive's budget from some savings to be moved over to a separate line item within Parks for purposes of funding these Friends groups.

Kriese continued that the Bay Nordic group has raised roughly \$170,000 to date and this is a great public/private partnership. Bay Nordic is an awesome group of go-getters. Kriese should know in July if the state grant is obtained and, if it is, the project can start this fall. He is crossing his fingers and he will keep the Committee updated. Kriese also reported that the Wayside Morrison Lions Club has raised \$15,000 for the bridge at Way Moor Park which will be about \$35,000 - \$40,000. Kriese stated that this is a new Friends group and he is not sure at this point if he would divvy out money to them this year, but if they have not reached their goal next year, he would probably see them getting some money. Kriese also noted that there are permits associated with all of these projects and to date he has spent about \$1,000 on permits. He also noted that a hydrology and hydraulic analysis will need to be done at Way Moor because it is in a flood plain. He will need to go out for proposals to see how much this will cost and he may have to approach the Board for funding from the Friends contribution.

With regard to the Adventure Park, as of last week they are about \$20,000 above where they were last year at the same time. Last year they were not open in April due to the weather and this year the Adventure Park was only open to the public on Saturdays and Sundays as Monday through Fridays are reserved for groups. Kriese noted that they have well over 30 groups registered for April and May which allows the flow to be much more efficient. He is currently working with the *Press Gazette* on a program where they purchase tickets at the group rate and then provide a month of advertising at no cost. Kriese also noted that he spent some money for advertising in *You* magazine. Additionally, Parks has purchased a billboard for Bayshore Park down on Highway 43 so people coming up towards Door County will see it. Bayshore revenue has been good and there have been some improvements such as updated signage and removal of trees in some of the campsites to accommodate larger campers.

Kriese continued that the national Ducks Unlimited convention was held in Milwaukee recently and a group of attendees visited Barkhausen for a tour. They have also had two frog hikes which were filled to capacity. Sixteen or 18 kayak programs are scheduled for the summer and the assistant naturalist has been trained and completed all of the certification processes. Kriese also reported that there will be an ordinance presented at the County Board for violation notices, but this is just a formality. With regard to the fairgrounds, the Hmong Festival was held recently and was very, very well attended and there were no safety concerns or major issues.

The trail connector project is currently being reviewed by legal staff of the City and NEW Water and Kriese will keep the Committee advised of this. He has spoken with people in Ashwaubenon who would like to see the trail right along the river, but Kriese proposed the idea of doing it on the west side of NEW Water as there are less security hazards in that area. Coming on the landward side would not disturb fencing and would tie extremely well with Ashwaubomay and that would help with events and provide connectivity for two parks. The rough estimate for this project is \$125,000 but Kriese noted that more meetings need to occur and he will keep everyone updated.

Kriese is looking forward to getting their POS system online and they continue to work with Technology Services on this. There should be a budget adjustment coming on this soon. Lastly, with regard to De Pere and the Fairgrounds, Kriese has spoken with the Park Director in De Pere who advised that he is open for a long term agreement, but this hasn't been touched for more than 15 years. Kriese continued that Parks got a call from De Pere in connection with the Diabetes Walk that rented the Fairgrounds because there were cars parked on the De Pere side. De Pere threatened to call law enforcement if this happens again. At this point Kriese brought up the long term agreement and this is where it sits at this time. This will be an ongoing process and Kriese will keep the Committee advised.

With regard to the preferred catering fee discussed at a prior meeting, Van Dyck is not so sure that there was as much opposition to the concept as there was to the timing and process. Therefore, Van Dyck encouraged Kriese to not rule this out because there were a number of supervisors that approached Van Dyck to say that everyone is doing that. He felt the opposition was more that it was not approved and did not go through the budget process. Van Dyck felt that if numbers could be put together to show how much it could potentially raise and then in addition, target the funds to roll back into the Friends line item it may get support. Van Dyck will be pushing the Executive to put money in the budget for the Friends groups year after year. He feels this is the best investment and if there are groups raising large sums of money and the County is going to kick in a measly \$10,000 or \$15,000 it would be foolish to not keep pushing this and encouraging it. Instead of putting the money in a line item, the line item could be funded with this and they can go back and identify that every dime of this will get rolled back into the Parks. Kriese thanked Van Dyck for bringing that up and he felt that this would be a good concept to entertain. Gruszynski felt there was a lot of misinformation about the openness of the program and many people did not understand it. Anderson stated that they would have brought it forward, but they thought that they were following the policies of revenue contracts and they went through Purchasing and that is the simplest procedure. Van Dyck stated this still may ultimately be opposed, but he felt that specifically identifying how funds would be used may change some minds.

Van Dyck also spoke with regard to the allocation of the \$10,000 for Neshota and he would encourage putting \$10,000 toward the bridge at Way Moor as well and target to have it approved at the September meeting which will be held at Way Moor. He recalls reading that they wanted to be in position to start the project in the fall and Van Dyck felt it would go a long way in showing goodwill and good faith.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

15. NEW Zoo Departmental Openings Summary for April, 2015.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

16. Request for fee waiver from N.E.W. Zoological Society, Inc. for use of NEW Zoo for 16th Annual "Feast with the Beasts" on August 3, 2015.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to approve the fee waiver for the use of NEW Zoo for 16th Annual "Feast with the Beasts". Vote Taken. MOTION CARRIED UNANIMOUSLY

17. **Zoo Director's Report.**

NEW Zoo Director Neil Anderson informed that they had been very busy with the school children. Tuesday they had 40 buses out there in the morning.

Their educational programs were booked solid.

They were excited to move into the animal hospital, the one section with the surgery equipment, they will be able to move in by the end of June. Anderson provided a picture (attached) of their male lion. Wednesday, they had to sedate him as he broke the tip off on his canine tooth. They will be able to use the new building to give the lion a root canal and be able to use gas, etc. They will be bringing in a dentist to do the root canal that also helps out with the Milwaukee County Zoo. It will be nice to be able to move into the new building.

Anderson provided a picture (attached) of the new lynx that was born.

They had their big AZA SAFE initiative. They repurposed the big donor walls; there were some mountain gorillas on the top, as it was a SAFE pillar. They took that opportunity to have a number of different educational displays around the zoo. They also had a conservation voting station where they could earn money that went to conservation initiatives.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

Resch Centre/Arena/Shopko Hall - No agenda items.

Other

18. **Audit of bills.**

19. **Such other matters as authorized by law. None.**

20. **Adjourn.**

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to adjourn at 8:30 pm. Vote Taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary

**PROCEEDINGS OF THE BROWN COUNTY
EDUCATION & RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a special meeting of the **Brown County Education & Recreation Committee** was held on Wednesday, May 20, 2015 in Room 207, City Hall, 100 North Jefferson Street, Wisconsin.

Present: John Van Dyck, Harold Kaye, Tom Katers, Staush Gruszynski
Excused: Corrie Campbell
Also Present: Library Director Brian Simons, Library Facilities Manager Curt Beyler

I. Call to Order:

The meeting was called to order by Chairman Van Dyck at 6:32 p.m.

II. Approve/Modify Agenda:

Motion made by Supervisor Kaye, seconded by Supervisor Katers to approve. Vote taken.

MOTION UNANIMOUSLY APPROVED

Library

1. Approval of the Southwest Library Expansion Plan.

Chairman Van Dyck informed that in an effort to move this process along so that they could get to a number was to approve the preliminary plan for the Southwest Branch expansion. The concept was approved by the Library Board and a motion was made to move it on to Public Works to obtain bids.

Beyler informed that the print will be provided at the full County Board meeting. He informed that they took the computer technology area and put two study rooms in the back. It was soft seating and there was power in the chairs and tables. They were going from 14 to 20 computers and they were switching to mostly laptops to stick with the trends. They had a big storage area for chairs and tables. There was a separate HVAC system that supplied to the two rooms. The design was clever and efficient. The roof was lower and not pitched so much so it didn't get into the roofline of the building, which saved a ton of money. Another huge efficiency was openings were placed exactly where windows used to be so there was no structural anything and all the work could be done before they broke a window or a wall. It would be a half week once everything was finished that they would knock them out and put the doors in.

Library Director Brian Simon's informed that in the actual drawing there was an outdoor patio put in where there was unusable space. The added room would be where they did their children's programming, and to do any messing crafts, if it was nice outside, they could go outside and hose it off later. There were times during the year, Southwest for instance, in the summer did their big carnival so this would be a really handy spot to help them out because they did that all within the library.

Simon's also noted that they also bought a couple other soft seats to replace the ones they had in the other part of the library just so it tied uniformly in. They felt if this was done how they felt it would be done; it would look like it had always been there.

Motion made by Supervisor Kaye, seconded by Supervisor Katers to approve the Southwest Library Expansion plans as proposed and refer to Purchasing to obtain bids. Vote taken.
MOTION UNANIMOUSLY APPROVED

Other:

2. Such Other Matters as Authorized by Law:

Motion made by Supervisor Kaye, seconded by Supervisor Katers to adjourn at 6:42 p.m.
MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Alicia Loehlein
Recording Secretary

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A meeting was held on **May 14, 2015** at **5:15 p.m.** at the **Brown County Central Library, 515 Pine Street, Green Bay, WI**

PRESENT: KATHY PLETCHER, CARLA BUBOLTZ, TIM NIXON, JOHN VAN DYCK, and CHRISTOPHER WAGNER

EXCUSED: CHAD BIANCHI, NATHAN JESKE, BOB NIELSEN, and VICKY VAN VONDEREN

ALSO PRESENT: Brian Simons, Kimberly Young, Lori Denault, Sue Lagerman, and Curt Beyler (staff). Ben Schenkelberg, architect; Harold Kaye (Brown County Supervisor); Bill Meindl (Green Bay Development News).

CALL TO ORDER

President Kathy Pletcher called the meeting to order at 5:20 p.m.

II. APPROVE CONSENT ITEMS

A. Agenda There were no changes to the agenda. Motion by T. Nixon, seconded by C. Buboltz to approve the agenda. Motion carried.

B. Minutes There were no changes to the minutes. Motion by J. Van Dyck, seconded by T. Nixon, to approve the April meeting minutes. Motion carried.

III. COMMUNICATIONS AND OPEN FORUM FOR THE PUBLIC

None.

IV. LIBRARY BUSINESS

A. Technology Report Wireless printing remains an issue. Connectivity may be tested by having staff disable wifi on their personal devices. B. Simons spoke with August Neverman (BCTS) and there may be a bigger issue that will need to be addressed. If the library is trying to attract people they have to be able to get online and the network has to be reliable.

eResource Central is installed and awaiting final configuration. This product allows the patron to download an e-book directly from the catalog instead of going to the vendor's website.

Unspent e-rate funds will be used to purchase technology for all branches, usable by the public, such as large screens, smart boards, HD projectors, etc.

B. Financial Manager's Report, Bills and Donations

No financial report.

C. FACILITIES REPORT

1. Facilities Committee Update The committee, together with administrative staff, met with Jeff Kanzelberger from Performa, Inc. to share ideas about process as it relates to the Central Library. Discussions suggested focusing on services and programming and then concentrate on the building. The Facilities Committee directed the administrative team to develop a timeline and determine the library's programming needs.

2. Southwest Branch Addition Update C. Beyler walked the Board through plan revisions with architect, Ben Schenkelberg. The plan includes increasing public computers by 6 for a total of 20; adding two small study rooms (4-person) and one larger meeting room; increased storage; and a patio with fence. Other additions include a 7-foot wide sidewalk along building up to parking lot and extending around to the front. A new mechanical room will house its own HVAC system. C. Wagner asked about the current office windows. The infrastructure of the existing building will stay the same and the windows will be blocked in. Discussion took place about carpeting and if this would be an opportune time to update the entire building. Motion by T. Nixon, seconded by J. Van Dyck, to approve the basic design and concepts as presented including one-time costs, and bid separately for carpeting in the existing building. Motion carried. Ben Schenkelberg commented that the whole addition can be built with very little disruption to library – no dust and no noise. Other concerns expressed by C. Wagner included parking for contractors and what length of time parking for library patrons would be impeded. Being part of the actual bid and unknown at this time, it could only be estimated at 3 months. H. Kaye commented that he looks forward to moving forward on this project.

C. Beyler reviewed a spreadsheet of one-time and recurring costs associated with the expansion. Further discussion took place over who has jurisdiction over this project – the library or Public Works? It is a Public Works project but C. Beyler will work with Dale Denamur (BC Purchasing) on the bid process. J. Van Dyck asked if the City of Green Bay had been contacted about the number of required parking spots. Schenkelberg didn't think there would be an issue. B. Simons will confirm with the Mayor.

V. BUDGET

Work on the 2016 budget is underway. There are a few opportunities for savings related to digital magazine subscriptions depending on a decision the OverDrive state consortium makes. Additionally, NFLS is considering purchasing certain databases which could also result in savings if the library is currently purchasing the same ones. Other cost-saving measures were discussed. Brian's goal is to deliver a balanced budget with tough decisions outlined as well as the associated impact.

A "Donate Now," button was added to the library's website. It was suggested to list specific items that are needed and the associated price.

C. Wagner asked what the costs were for the East Branch, whose lease expires in February 2018, and if other options should be considered – like the GB Education Association building. There is a lot of property on the east side. B. Simons, C. Beyler and K. Young met with Bellevue's administrator and planner to discuss the potential of a library in Bellevue. B. Simons reported three sites were mentioned and conversations will continue to take place. The Facilities Committee would like to know the terms of the East Branch lease.

Discussion about the capital improvement plan (CIP) and what project would meet the threshold (\$250,000 minimum). One project, that would fill in the roof at the Ashwaubenon Branch would cost ~ \$450,000 – 475,000, but C. Beyler has options to do it for less. This would reduce or eliminate ice slides and prevent further deterioration of one of the staircases. Currently, the concrete slabs are drifting away from the building resulting in gaps up to an inch and a half. C. Beyler will see what repairs are necessary for safety reasons and see if it meets the CIP threshold.

The parking lot at Central will not be redone but it can be striped. The maintenance staff is patching it as needed. While it is in need of much repair, it doesn't meet threshold of the CIP. J. Van Dyck suggested talking to Public Works about asphalt. The reduction of grassy island and moving transformer near the Central Library's drive – up bookdrop will be included in the budget.

VI. APPROVE APPROPRIATE LIBRARY BEHAVIOR POLICY

B. Simons gave background on the modifications made to the policy. The new policy moves toward consistency, simplicity and clearly defines consequences for violation. Staff will be coached on dealing with behavior issues and corresponding incident reports. Sarah Krouse, managing librarian from the Wisconsin Resource Center who interacts with inmates from the DOC, worked with Central Library staff on strategies and techniques to deal with behavior problems. Individuals can be banned from the library because of problem behavior. There is an appeal process as well as opportunity to have privileges reinstated after 6 months.

The revised policy also allows food and drink in library but not at the computers. J. Van Dyck feels that policy won't stop inappropriate behavior.

Motion by T. Nixon, seconded by C. Buboltz, to approve the modified behavior policy. J. Van Dyck – nay. **Motion carried.** C. Buboltz noted that this is really a change in procedure.

VII. APPROVE ALL DAY CLOSURE ON FRIDAY, SEPTEMBER 25, 2015 FOR STAFF DEVELOPMENT DAY

Motion by T. Nixon, seconded by J. Van Dyck, to approve an all-day closure on September 25, 2015 for Staff Development Day. **Motion carried.**

VIII. APPROVE TABLE OF ORGANIZATION CHANGE RENAMING LIBRARY DIRECTOR TO EXECUTIVE DIRECTOR **Motion** by T. Nixon, seconded by C. Wagner, to change the Table of Organization renaming Library Director to Executive Director. **Motion carried.**

IX. OLD BUSINESS None.

X. PERSONNEL COMMITTEE The Personnel Committee met with B. Simons to establish expectation goals and performance, based on the position description, for his first six months. A formal review will be conducted at six months. K. Pletcher had discussed a 360 review with the Administrative Team and will initiate the process in early June.

XI. NICOLET FEDERATED LIBRARY SYSTEM No meeting. B. Simons attended the Advisory meeting and reported that the County Executive is looking for one or two new NFLS board members.

XII. PRESIDENT'S REPORT K. Pletcher recognized K. Young and Kim Decur (Weyers-Hilliard Branch staff) for their presentation on Leadership Line-Up at the WAPL conference. Andrea Stepanik and Chad Robinson (Central Library staff) also presented on the online reader's advisory tool they developed - Future Favorite Reads.

XIII. LIBRARY DIRECTOR'S REPORT B. Simons reviewed a list of prioritized projects and mentioned that some are happening naturally. He recently met with Supervisors Lund and Katers. Supervisors Zima and Kaye are scheduled for a library tour. He also attended the Rotary Foundation dinner and met several people. C. Wagner suggested contacting and getting to know local service clubs. Brian and staff from the Research Department will present on business resources to Green Bay Chamber staff. A recent tour of NWTC with the Administrative team is driving the changes at the Central Library – staff offices were transitioned into Think Tanks (4 person study rooms) and one conference room on second floor (8-12 person). Long-time staffer, Chad Robinson is taking new position at Elkhorn. The open position creates opportunity to review the Table of Organization.

XIV. SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

J. Van Dyck suggested that it might be advantageous to meet with Pat Webb, David Steffen, and John Macco regarding the excess revenue from the sales tax.

XV. MEETING SUMMARY/NEXT MEETING PLANNING

XVI. ADJOURNMENT

Motion by J. Van Dyck, seconded by T. Nixon, to adjourn the meeting. **Motion carried.**

The meeting adjourned at 7:08 p.m.

NEXT REGULAR MEETING

June 18, 2015

Central Library

515 Pine Street, downtown Green Bay

5:15 p.m.

Respectfully submitted,

Dr. Christopher Wagner, Library Board Secretary
Sue Lagerman, Recording Secretary

REASONS FOR TURNOVER REPORT - MONTH OF APRIL, 2015

To: Planning, Development & Transportation Committee
Human Services Committee
Administration Committee
Public Safety Committee
Education & Recreation Committee

From: Human Resources

Date: June 16, 2015

DEPARTMENT	RESIGNATIONS	RETIREMENTS
Administration	1	
Child Support	1	1
County Clerk		1
CTC	1	1
Human Services	3	
Library	3	
Register of Deeds		1

REASONS FOR RESIGNATION (based on Exit Surveys returned):

- Salary
- Environment
- Growth Opportunity
- Management Philosophy
- Schedule/Hours
- Supervisory Issues

COMPLEX ATTENDANCE FOR THE BROWN COUNTY VETERANS MEMORIAL COMPLEX					
May-15	Date	Building	2015	2014	2014 Date
Spa Sale	May 1 2015	ARENA	50	N/A	
Spa Sale	May 2 2015	ARENA	75	N/A	
Spa Sale	May 3 2015	ARENA	25	N/A	
NEWCIP Spring Program	May 28, 2015	ARENA	75	N/A	
Winner Wear Helmets		ARENA	N/A	589	May 20 2014
Winners Wear Helmets		ARENA	N/A	395	May 21 2014
ARENA TOTAL			225	984	
YMCA Healthy Kids Day	May 2 2015	Shopko	2800	2900	
Swim, Spa, Hot Tub and Sauna Sale		Shopko	N/A	100	May 16, 2014
Swim, Spa, Hot Tub and Sauna Sale		Shopko	N/A	200	May 17 2014
Swim, Spa, Hot Tub and Sauna Sale		Shopko	N/A	100	May 18 2014
SHOPKO HALL TOTAL			2,800	3300	
Alan Jackson	May 8 2015	RESCH	8024	N/A	
NWTC Graduation	May 15 2015	RESCH	4737	5741	
Blizzard Football	May 16 2015	RESCH	1803	3043	
Jehovah Witness Convention	May 22 2015	RESCH	5154	N/A	
Jehovah Witness Convention	May 23 2015	RESCH	5374	N/A	
Jehovah Witness Convention	May 24 2015	RESCH	5668	N/A	
Blizzard Football	May 30 2015	RESCH	1982	2509	
Blizzard Football		RESCH	N/A	1713	May 31 2014
RESCH CENTER TOTAL			32,742	13,006	
TOTAL FOR MAY 2015			35,767	17,290	

Brown County Parks Budget Status Report

5/31/2015

Expenses

Personnel Costs	\$	1,059,933			
Operating Expenses	\$	665,126	357,212	33.70%	
Utilities	\$	124,040	245,731	36.95%	
Outlay	\$	8,000	40,279	32.47%	

Revenues

Property Taxes	\$	895,700	373,208	41.67%	
Intergov Revenue	\$	47,975	0	0.00%	
Public Charges/Misc. Revenue	\$	913,424	339,624	37.18%	

HIGHLIGHTS:

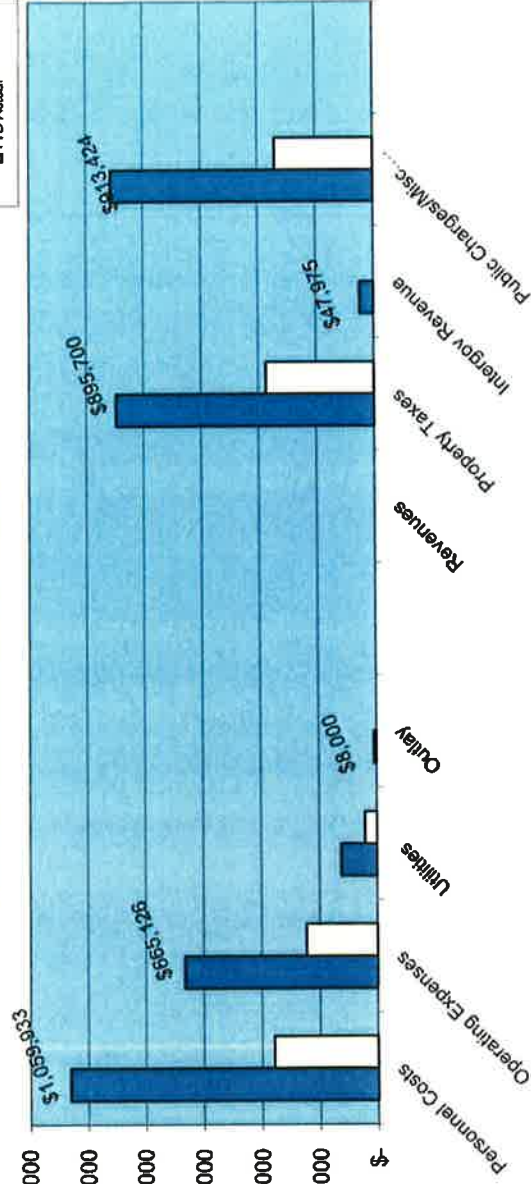
Expenses:

All expenses are as expected, with the exception of vehicle/equipment repairs.

Revenues:

All revenues are as expected for the end of May

Parks - May 31, 2015



Adventure Park Admissions-Per Caps

Attendance 2015

MONTH	Zoo Attendance	AP Attendance
January		-
February		-
March		-
April	19,957	822=4.1%
May	32,864	1603=4.8%
June		
July		
August		
September		-
October		-
November		-
December		-
TOTAL		-

	2014	2014
	\$ADMISSIONS\$	PER CAP
MONTH		
January		
February		
March		
April	\$12,837.00	\$15.60
May	\$23,273.00	\$14.54
June		
July		
August		
September		
October		
November		
December		
TOTAL	-	



Parks - General
Pg 184

Budget by Account Classification Report

Through 05/31/15

Prior Fiscal Year Activity Included

Detail Listing

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund	100 - GF										
REVENUE											
<i>Property taxes</i>											
4100	General property taxes	895,700.00	.00	895,700.00	74,641.67	.00	373,208.35	522,491.65	42	859,924.00	
	<i>Property taxes Totals</i>	\$895,700.00	\$0.00	\$895,700.00	\$74,641.67	\$0.00	\$373,208.35	\$522,491.65	42%	\$859,924.00	
<i>Intergov Revenue</i>											
4301	Federal grant revenue	.00	.00	.00	.00	.00	.00	.00	+++	199,243.00	
4301.100	Federal grant revenue Stimulus	.00	.00	.00	.00	.00	.00	.00	+++	.00	
4302	State grant and aid revenue	47,975.00	.00	47,975.00	.00	.00	.00	47,975.00	0	92,153.66	
	<i>Intergov Revenue Totals</i>	\$47,975.00	\$0.00	\$47,975.00	\$0.00	\$0.00	\$0.00	\$47,975.00	0%	\$291,396.66	
<i>Public Charges</i>											
4600	Charges and fees	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	2,023.77	
4600.760	Charges and fees Rifle range	14,500.00	.00	14,500.00	600.00	.00	600.00	13,900.00	4	14,429.04	
4600.761	Charges and fees Outdoor ed class	27,500.00	.00	27,500.00	4,702.00	.00	14,218.66	13,281.34	52	25,546.81	
4600.762	Charges and fees Camping	190,000.00	.00	190,000.00	29,573.47	.00	29,734.60	160,265.40	16	179,369.22	
4600.763	Charges and fees Event parking	17,000.00	.00	17,000.00	(907.00)	.00	(907.00)	17,907.00	-5	16,261.77	
4601.004	Sales Vending machine	13,650.00	.00	13,650.00	2,221.40	.00	2,287.14	11,362.86	17	15,664.75	
4601.006	Sales Concessions	400.00	.00	400.00	.00	.00	72.04	327.96	18	439.81	
4601.770	Sales Passes	22,750.00	.00	22,750.00	6,078.24	.00	9,409.27	13,340.73	41	21,091.89	
4601.787	Sales Catering Commissions	.00	.00	.00	.00	.00	.00	.00	+++	.00	
4603.010	Rent Buildings	274,000.00	.00	274,000.00	.00	.00	239,000.00	35,000.00	87	268,182.46	
4603.030	Rent Housing	5,400.00	.00	5,400.00	230.76	.00	1,719.18	3,680.82	32	4,978.32	
4603.712	Rent Shelter	139,000.00	.00	139,000.00	24,257.96	.00	42,800.35	96,199.65	31	159,411.00	
	<i>Public Charges Totals</i>	\$705,200.00	\$0.00	\$705,200.00	\$66,756.83	\$0.00	\$338,934.24	\$366,265.76	48%	\$707,398.84	
<i>Miscellaneous Revenue</i>											
4190	Disp of fixed assets - reclass	.00	.00	.00	.00	.00	.00	.00	+++	3,670.00	
4800	Intra-county charge	300.00	.00	300.00	.00	.00	.00	300.00	0	200.00	
4900	Miscellaneous	1,250.00	.00	1,250.00	251.20	.00	531.73	718.27	43	7,755.48	
4901	Donations	750.00	.00	750.00	100.00	.00	158.20	591.80	21	1,465.63	
4904.100	Grants Focus on Energy	.00	.00	.00	.00	.00	.00	.00	+++	.00	
4950	Insurance recoveries	.00	.00	.00	.00	.00	.00	.00	+++	35.44	
	<i>Miscellaneous Revenue Totals</i>	\$2,300.00	\$0.00	\$2,300.00	\$351.20	\$0.00	\$689.93	\$1,610.07	30%	\$13,126.55	
<i>Other Financing Sources</i>											
9000	Carryover	.00	.00	.00	.00	.00	.00	.00	+++	.00	
9001	Capital Contribution	.00	.00	.00	.00	.00	.00	.00	+++	51,865.08	
9002	Transfer in	190,924.00	.00	190,924.00	.00	.00	.00	190,924.00	0	122,690.87	
9002.200	Transfer in HR	.00	.00	.00	.00	.00	.00	.00	+++	3,224.00	
9002.400	Transfer in Wages	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	16,086.22	
9004	Intrafund Transfer In	.00	.00	.00	.00	.00	.00	.00	+++	.00	
	<i>Other Financing Sources Totals</i>	\$205,924.00	\$0.00	\$205,924.00	\$0.00	\$0.00	\$0.00	\$205,924.00	0%	\$193,866.17	
REVENUE TOTALS											
		\$1,857,099.00	\$0.00	\$1,857,099.00	\$141,749.70	\$0.00	\$712,832.52	\$1,144,266.48	38%	\$2,065,712.22	



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Budget by Account Classification Report

Through 05/31/15
Prior Fiscal Year Activity Included
Detail Listing

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/	Prior Year Total
EXPENSE											
100 - GF											
Personnel Costs											
5100	Regular earnings	718,668.00	.00	718,668.00	58,652.73	.00	218,803.97	499,864.03	30	626,706.10	
5100.998	Regular earnings Budget only	8,622.00	.00	8,622.00	.00	.00	.00	8,622.00	0	.00	
5102	Paid leave earnings	.00	.00	.00	.00	.00	.00	.00	+++	.00	
5102.100	Paid leave earnings Paid Leave	.00	.00	.00	2,053.15	.00	16,403.16	(16,403.16)	+++	42,020.20	
5102.200	Paid leave earnings Personal	.00	.00	.00	165.88	.00	1,092.10	(1,092.10)	+++	6,860.12	
5102.300	Paid leave earnings Casual	.00	.00	.00	.00	.00	331.76	(331.76)	+++	10,350.80	
5102.400	Paid leave earnings Sick	.00	.00	.00	.00	.00	.00	.00	+++	5,563.26	
5102.500	Paid leave earnings Holiday	.00	.00	.00	.00	.00	.00	.00	+++	15,309.54	
5102.600	Paid leave earnings Other (funeral, jury duty, etc)	.00	.00	.00	.00	.00	594.94	(594.94)	+++	434.37	
5102.999	Paid leave earnings Accrual	.00	.00	.00	.00	.00	.00	.00	+++	.00	
5103	Premium	.00	.00	.00	.00	.00	.00	.00	+++	.00	
5103.000	Premium Overtime	11,701.00	.00	11,701.00	340.25	.00	1,255.96	10,445.04	11	17,448.98	
5103.100	Premium Comp time	.00	.00	.00	.00	.00	.00	.00	+++	245.15	
5103.200	Premium Shift differential	.00	.00	.00	23.40	.00	53.48	(53.48)	+++	243.65	
5103.300	Premium Holiday	.00	.00	.00	.00	.00	.00	.00	+++	.00	
5109	Salaries reimbursement	.00	.00	.00	.00	.00	.00	.00	+++	.00	
5109.100	Salaries reimbursement Short term disability	.00	.00	.00	.00	.00	(5,076.03)	5,076.03	+++	(5,694.04)	
5109.400	Salaries reimbursement Workers compensation	.00	.00	.00	.00	.00	.00	.00	+++	.00	
5110	Fringe benefits	.00	.00	.00	.00	.00	.00	.00	+++	.00	
5110.100	Fringe benefits FICA	53,684.00	.00	53,684.00	4,588.84	.00	17,675.01	36,008.99	33	53,287.73	
5110.110	Fringe benefits Unemployment compensation	1,829.00	.00	1,829.00	219.23	.00	855.99	973.01	47	2,548.36	
5110.199	Fringe benefits Back pay fringe	.00	.00	.00	.00	.00	.00	.00	+++	.00	
5110.200	Fringe benefits Health Insurance	146,317.00	.00	146,317.00	6,147.22	.00	55,995.32	90,321.68	38	146,170.54	
5110.210	Fringe benefits Dental Insurance	13,855.00	.00	13,855.00	502.75	.00	4,885.18	8,969.82	35	12,319.29	
5110.220	Fringe benefits Life Insurance	611.00	.00	611.00	.00	.00	186.35	424.65	30	749.71	
5110.230	Fringe benefits LT disability insurance	1,965.00	.00	1,965.00	151.95	.00	759.75	1,205.25	39	1,846.27	
5110.235	Fringe benefits Disability Insurance	6,582.00	.00	6,582.00	549.00	.00	2,745.00	3,837.00	42	6,582.12	
5110.240	Fringe benefits Workers compensation insurance	58,690.00	.00	58,690.00	4,891.00	.00	24,455.00	34,235.00	42	58,727.04	
5110.300	Fringe benefits Retirement	37,116.00	.00	37,116.00	3,283.18	.00	14,349.73	22,766.27	39	44,043.40	
5110.310	Fringe benefits Retirement credit	.00	.00	.00	.00	.00	.00	.00	+++	.00	
5198	Fringe benefits - Budget only	293.00	.00	293.00	.00	.00	.00	293.00	0	.00	
Personnel Costs Totals		\$1,059,933.00	\$0.00	\$1,059,933.00	\$81,568.58	\$0.00	\$357,212.03	\$702,720.97	34%	\$1,045,762.59	
Operating Expenses											
5200	Uniform	.00	.00	.00	.00	.00	.00	.00	+++	.00	
5203.100	Employee allowance Clothing	3,795.00	.00	3,795.00	814.75	.00	2,340.04	1,454.96	62	3,143.45	
5300	Supplies	34,765.00	.00	34,765.00	3,787.81	.00	11,474.44	23,290.56	33	27,722.92	
5300.001	Supplies Office	4,350.00	.00	4,350.00	213.99	.00	1,304.25	3,045.75	30	1,199.64	
5300.002	Supplies Cleaning and household	14,050.00	.00	14,050.00	2,893.81	.00	5,942.22	8,107.78	42	11,658.98	



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Budget by Account Classification Report

Through 05/31/15

Prior Fiscal Year Activity Included

Detail Listing

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
EXPENSE											
Operating Expenses											
5300.003	Supplies Technology	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5300.004	Supplies Postage	1,780.00	.00	1,780.00	247.01	.00	699.71	.00	1,080.29	39	1,165.59
5300.005	Supplies Ammunition and range	1,500.00	.00	1,500.00	.00	.00	.00	.00	1,500.00	0	329.14
5303	Copy expense	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5304	Printing	4,750.00	.00	4,750.00	.00	.00	.00	.00	4,750.00	0	4,208.34
5305	Dues and memberships	1,045.00	.00	1,045.00	.00	.00	.00	.00	1,045.00	47	1,083.17
5305.100	Maintenance agreement Software	5,361.00	.00	5,361.00	1,830.00	.00	5,197.58	.00	163.42	97	4,922.00
5307.100	Repairs and maintenance Equipment	29,300.00	.00	29,300.00	4,635.27	.00	15,768.29	.00	13,531.71	54	28,995.85
5307.200	Repairs and maintenance Vehicle	15,250.00	.00	15,250.00	1,438.15	.00	7,878.81	.00	7,371.19	52	11,267.24
5307.300	Repairs and maintenance Building	36,500.00	.00	36,500.00	2,210.58	.00	10,384.33	.00	26,115.67	28	18,473.72
5307.400	Repairs and maintenance Grounds	48,500.00	.00	48,500.00	13,182.50	.00	17,616.81	.00	30,883.19	36	25,247.49
5308.100	Vehicle/equipment Gas, oil, etc.	22,825.00	.00	22,825.00	693.32	.00	3,998.51	.00	18,826.49	18	23,074.17
5308.900	Vehicle/equipment Contra	(800.00)	.00	(800.00)	.00	.00	.00	.00	(800.00)	0	(766.59)
5310	Advertising and public notice	6,650.00	.00	6,650.00	.00	.00	.00	.00	6,650.00	0	1,439.34
5315	Vending	3,300.00	.00	3,300.00	1,051.35	.00	1,295.82	.00	2,004.18	39	3,585.94
5320.100	Rental Equipment	2,250.00	.00	2,250.00	.00	.00	200.00	.00	2,050.00	9	389.55
5330	Books, periodicals, subscription	1,250.00	.00	1,250.00	.00	.00	.00	.00	1,250.00	0	.00
5335	Software/Licenses	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5340	Travel and training	6,250.00	.00	6,250.00	652.88	.00	4,803.23	.00	1,446.77	77	7,673.26
5345	Permits	1,400.00	.00	1,400.00	348.00	.00	966.08	.00	433.92	69	530.00
5367	Wellness	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5390	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	.00	+++	19.90
5392	Service fees	2,250.00	.00	2,250.00	350.02	.00	1,299.14	.00	950.86	58	2,689.46
5395	Equipment - nonoutlay	3,500.00	.00	3,500.00	.00	.00	.00	.00	152.50	96	2,800.00
5501	Electric	62,000.00	.00	62,000.00	4,377.48	.00	20,515.60	.00	41,484.40	33	55,434.18
5502	Gas, oil, etc.	33,940.00	.00	33,940.00	1,160.99	.00	16,376.99	.00	17,563.01	48	41,192.72
5503	Water & sewer	17,500.00	.00	17,500.00	.00	.00	3,249.80	.00	14,250.20	19	24,046.61
5503.100	Water & sewer Storm water management	10,600.00	.00	10,600.00	.00	.00	136.66	.00	10,463.34	1	14,647.93
5505	Telephone	4,800.00	.00	4,800.00	226.52	.00	1,513.13	.00	3,286.87	32	4,380.26
5505.100	Telephone cell	4,300.00	.00	4,300.00	263.93	.00	1,046.73	.00	3,253.27	24	3,548.48
5507	Other utilities	2,400.00	.00	2,400.00	96.95	.00	591.77	.00	1,808.23	25	3,001.52
5600	Indirect cost	104,775.00	.00	104,775.00	8,731.00	.00	43,655.00	.00	61,120.00	42	89,893.00
5601.100	Intra-county expense Technology services	40,933.00	.00	40,933.00	2,582.70	.00	16,637.87	.00	24,295.13	41	37,237.36
5601.200	Intra-county expense Insurance	70,345.00	.00	70,345.00	5,862.00	.00	29,310.00	.00	41,035.00	42	66,621.00
5601.250	Intra-county expense Special revenue fund	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5601.300	Intra-county expense Other departmental	1,150.00	.00	1,150.00	.00	.00	45.00	.00	1,105.00	4	660.00
5601.350	Intra-county expense Highway	52,000.00	.00	52,000.00	3,157.09	.00	15,204.27	.00	36,795.73	29	36,821.53
5601.400	Intra-county expense Copy center	2,150.00	.00	2,150.00	.00	.00	859.02	.00	1,290.98	40	1,225.21



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Budget by Account Classification Report

Through 05/31/15

Prior Fiscal Year Activity Included

Detail Listing

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF										
EXPENSE										
Operating Expenses										
5601.450	Intra-county expense Departmental copiers	3,303.00	.00	3,303.00	275.25	.00	1,376.25	1,926.75	42	3,303.00
5601.550	Intra-county expense Document center	259.00	.00	259.00	13.06	.00	71.19	187.81	27	.00
5601.560	Intra-county expense Fleet management	.00	.00	.00	.00	.00	.00	.00	+++	.00
5700	Contracted services	43,065.00	.00	43,065.00	1,305.19	.00	25,756.42	17,308.58	60	40,596.98
5702	Maintenance and cleaning	.00	.00	.00	.00	.00	.00	.00	+++	.00
5706	Temporary replacement help	.00	.00	.00	.00	.00	.00	.00	+++	.00
5708	Professional services	4,850.00	.00	4,850.00	.00	.00	.00	4,850.00	0	475.00
5800.300	Grant Expenditures Snowmobile Clubs	47,975.00	.00	47,975.00	.00	.00	.00	47,975.00	0	94,606.26
5850	Contributions	18,000.00	.00	18,000.00	.00	.00	18,000.00	.00	100	18,000.00
9003	Transfer out	.00	.00	.00	.00	.00	.00	.00	+++	.00
9003.100	Transfer out General Fund	.00	.00	.00	.00	.00	.00	.00	+++	.00
9003.400	Transfer out Wages	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	16,086.22
Operating Expenses Totals		\$789,166.00	\$0.00	\$789,166.00	\$62,401.60	\$3,347.50	\$286,009.96	\$499,808.54	37%	\$732,629.72
Outlay										
6110.020	Outlay Equipment (\$5,000+)	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	33,958.96
6110.100	Outlay Other (\$5,000+)	.00	.00	.00	.00	.00	.00	.00	+++	252,000.03
6181	Architect	.00	.00	.00	.00	.00	.00	.00	+++	.00
6190	Disposition of fixed assets	.00	.00	.00	.00	.00	.00	.00	+++	.00
Outlay Totals		\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0%	\$285,958.99
EXPENSE TOTALS		\$1,857,099.00	\$0.00	\$1,857,099.00	\$143,970.18	\$3,347.50	\$643,221.99	\$1,210,529.51	35%	\$2,064,351.30
Fund 100 - GF Totals										
REVENUE TOTALS		1,857,099.00	.00	1,857,099.00	141,749.70	.00	712,832.52	1,144,266.48	38	2,065,712.22
EXPENSE TOTALS		1,857,099.00	.00	1,857,099.00	143,970.18	3,347.50	643,221.99	1,210,529.51	35	2,064,351.30
Fund 100 - GF Totals		\$0.00	\$0.00	\$0.00	(\$2,220.48)	(\$3,347.50)	\$69,610.53	(\$66,263.03)		\$1,360.92
Grand Totals										
REVENUE TOTALS		1,857,099.00	.00	1,857,099.00	141,749.70	.00	712,832.52	1,144,266.48	38	2,065,712.22
EXPENSE TOTALS		1,857,099.00	.00	1,857,099.00	143,970.18	3,347.50	643,221.99	1,210,529.51	35	2,064,351.30
Grand Totals		\$0.00	\$0.00	\$0.00	(\$2,220.48)	(\$3,347.50)	\$69,610.53	(\$66,263.03)		\$1,360.92



Parks - Special Rev. Accts
1 Park Donations
2 Boat Landings
3 XC Ski
4 Land & Buildings
5 Rail Trail

Budget by Account Classification Report

Through 05/31/15
Prior Fiscal Year Activity Included
Detail Listing

Account	Account Description	Budget	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget	Transactions	% used/ Rec'd	Prior Year Total
Fund 120 - Park Donations										
REVENUE										
Interest Revenue										
4302	State grant and aid revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Interest Revenue Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Miscellaneous Revenue										
4901	Donations	10,000.00	10,000.00	.00	.00	1.00	9,999.00	0	0	13,342.50
4903	In-kind services	.00	.00	.00	.00	.00	.00	.00	+++	.00
4905	Interest	200.00	200.00	43.65	.00	241.35	(41.35)	121	121	521.79
	<i>Miscellaneous Revenue Totals</i>	\$10,200.00	\$10,200.00	\$43.65	\$0.00	\$242.35	\$9,957.65	2%	2%	\$13,864.29
Other Financing Sources										
9002	Transfer in	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Other Financing Sources Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	REVENUE TOTALS	\$10,200.00	\$10,200.00	\$43.65	\$0.00	\$242.35	\$9,957.65	2%	2%	\$13,864.29
EXPENSE										
Operating Expenses										
5300	Supplies	5,000.00	5,000.00	.00	.00	613.95	4,386.05	12	12	5,706.97
5307 400	Repairs and maintenance Grounds	2,500.00	2,500.00	.00	.00	.00	2,500.00	0	0	5,480.26
5395	Equipment - nonoutlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
5505.100	Telephone cell	.00	.00	.00	.00	.00	.00	.00	+++	.00
5601.350	Intra-county expense Highway	1,000.00	1,000.00	.00	.00	.00	1,000.00	0	0	.00
9003	Transfer out	6,896.00	6,896.00	.00	.00	.00	6,896.00	0	0	20,183.20
9005	Intrafund Transfer Out	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Operating Expenses Totals</i>	\$15,396.00	\$15,396.00	\$0.00	\$0.00	\$613.95	\$14,782.05	4%	4%	\$31,370.43
Capital Expenses										
6110.020	Outlay Equipment (\$5,000+)	.00	.00	.00	.00	.00	.00	.00	+++	.00
6110.100	Outlay Other (\$5,000+)	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Capital Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	EXPENSE TOTALS	\$15,396.00	\$15,396.00	\$0.00	\$0.00	\$613.95	\$14,782.05	4%	4%	\$31,370.43
Fund 120 - Park Donations Totals										
	REVENUE TOTALS	10,200.00	10,200.00	43.65	.00	242.35	9,957.65	2	2	13,864.29
	EXPENSE TOTALS	15,396.00	15,396.00	.00	.00	613.95	14,782.05	4	4	31,370.43
	<i>Fund 120 - Park Donations Totals</i>	(\$5,196.00)	(\$5,196.00)	\$43.65	\$0.00	(\$371.60)	(\$4,824.40)			(\$17,506.14)
Fund 121 - Boat Landing										
REVENUE										
Fees/Charges										
4600.700	Charges and fees Annual	60,000.00	60,000.00	12,020.63	.00	29,435.30	30,564.70	49	49	57,819.31
4600.701	Charges and fees Annual - family	.00	.00	.00	.00	.00	.00	.00	+++	.00
4600.705	Charges and fees Daily	50,000.00	50,000.00	2,794.41	.00	2,794.41	47,205.59	6	6	48,770.56
4603	Rent	.00	.00	250.00	.00	250.00	(250.00)	.00	+++	.00

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Budget by Account Classification Report

Through 05/31/15

Prior Fiscal Year Activity Included

Detail Listing

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 121 - Boat Landing											
REVENUE											
Prior Charges Totals											
Miscellaneous Revenue											
4900	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	.00	+++	340.55
4901	Donations	.00	.00	.00	.00	.00	.00	.00	.00	+++	5.00
Miscellaneous Revenue Totals											
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$345.55
REVENUE TOTALS											
		\$110,000.00	\$0.00	\$110,000.00	\$15,065.04	\$0.00	\$32,479.71	\$32,479.71	\$77,520.29	30%	\$106,589.87
EXPENSE											
Operating Expenses											
Supplies											
5300	Supplies	2,000.00	.00	2,000.00	.00	.00	12.77	12.77	1,987.23	1	119.98
5300.004	Supplies Postage	200.00	.00	200.00	18.15	.00	107.21	107.21	92.79	54	116.30
5304	Printing	4,000.00	.00	4,000.00	.00	.00	.00	.00	4,000.00	0	2,680.30
5307.100	Repairs and maintenance Equipment	6,000.00	.00	6,000.00	15.98	.00	33.95	33.95	5,966.05	1	483.60
5307.300	Repairs and maintenance Building	6,000.00	.00	6,000.00	.00	.00	26.49	26.49	5,973.51	0	2,100.00
5307.400	Repairs and maintenance Grounds	4,000.00	.00	4,000.00	236.59	.00	781.60	781.60	3,218.40	20	6,416.80
5310	Advertising and public notice	60.00	.00	60.00	.00	.00	.00	.00	60.00	0	139.55
5345	Permits	1,000.00	.00	1,000.00	.00	.00	.00	.00	999.00	0	.00
5390	Miscellaneous	34,000.00	.00	34,000.00	.00	.00	.00	.00	34,000.00	0	29,514.74
5395	Equipment - nonoutlay	.00	.00	.00	.00	.00	.00	.00	.00	+++	3,968.00
5501	Electric	5,000.00	.00	5,000.00	274.25	.00	1,697.04	1,697.04	3,302.96	34	3,136.97
5503	Water & sewer	1,000.00	.00	1,000.00	.00	.00	20.46	20.46	979.54	2	82.04
5503.100	Water & sewer Storm water management	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5505.100	Telephone cell	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5601.300	Intra-county expense Other departmental	.00	.00	.00	.00	.00	.00	.00	.00	+++	22.88
5601.350	Intra-county expense Highway	2,000.00	.00	2,000.00	36.00	.00	495.70	495.70	1,504.30	25	1,815.62
5601.400	Intra-county expense Copy center	500.00	.00	500.00	45.45	.00	245.32	245.32	254.68	49	241.93
5700	Contracted services	113,800.00	99,104.00	212,904.00	4,033.43	.00	5,095.91	5,095.91	207,808.09	2	6,964.39
5708	Professional services	2,000.00	.00	2,000.00	150.24	.00	150.24	150.24	1,849.76	8	896.70
9003	Transfer out	40,750.00	.00	40,750.00	.00	.00	.00	.00	40,750.00	0	16,000.00
Operating Expenses Totals											
		\$222,310.00	\$99,104.00	\$321,414.00	\$4,810.09	\$0.00	\$8,667.69	\$8,667.69	\$312,746.31	3%	\$74,699.80
Outlay											
6110.020	Outlay Equipment (\$5,000+)	15,000.00	.00	15,000.00	.00	.00	.00	.00	15,000.00	0	.00
6110.100	Outlay Other (\$5,000+)	70,000.00	.00	70,000.00	.00	.00	.00	.00	70,000.00	0	15,736.00
6181	Architect	.00	7,500.00	7,500.00	.00	.00	.00	.00	7,500.00	0	.00
Outlay Totals											
		\$85,000.00	\$7,500.00	\$92,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$92,500.00	0%	\$15,736.00
EXPENSE TOTALS											
		\$307,310.00	\$106,604.00	\$413,914.00	\$4,810.09	\$0.00	\$8,667.69	\$8,667.69	\$405,246.31	2%	\$90,435.80
Fund 121 - Boat Landing Totals											
REVENUE TOTALS											
		110,000.00	.00	110,000.00	15,065.04	.00	32,479.71	32,479.71	77,520.29	30	106,935.42
EXPENSE TOTALS											
		307,310.00	106,604.00	413,914.00	4,810.09	.00	8,667.69	8,667.69	405,246.31	2	90,435.80



Budget by Account Classification Report

Through 05/31/15

Prior Fiscal Year Activity Included

Detail Listing

Account	Account Description	Fund	121 - Boat Landing	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget - YTD Transactions	% used/ Recd	Prior Year Total
Fund 122 - Cross County Ski												
REVENUE												
Charges - Various												
4600.700	Charges and fees Annual		7,500.00			7,500.00	568.65		2,919.07	4,580.93	39	6,747.98
4600.701	Charges and fees Annual - family		14,000.00			14,000.00	1,393.35		4,180.05	9,819.95	30	9,620.75
4600.705	Charges and fees Daily		15,000.00			15,000.00	.00		4,106.32	10,893.68	27	15,628.36
Total Charges Totals												
			\$36,500.00			\$36,500.00	\$1,962.00		\$11,205.44	\$25,294.56	31%	\$31,997.09
Miscellaneous Revenue												
4900	Miscellaneous		.00			.00	.00		.00	.00	+++	.00
4901	Donations		25.00			25.00	.00		10.00	15.00	40	1.00
4950	Insurance recoveries		.00			.00	.00		.00	.00	+++	.00
Total Miscellaneous Revenue Totals												
			\$25.00			\$25.00	\$0.00		\$10.00	\$15.00	40%	\$1.00
REVENUE TOTALS												
			\$36,525.00			\$36,525.00	\$1,962.00		\$11,215.44	\$25,309.56	31%	\$31,998.09
EXPENSE												
Operating Expenses												
5300	Supplies		1,000.00			1,000.00	.00		354.94	645.06	35	.00
5304	Printing		2,000.00			2,000.00	.00		.00	2,000.00	0	877.05
5307.100	Repairs and maintenance Equipment		5,000.00			5,000.00	.00		2,167.85	2,832.15	43	9,158.69
5307.400	Repairs and maintenance Grounds		2,000.00			2,000.00	.00		238.11	1,761.89	12	53.31
5345	Permits		.00			.00	512.50		512.50	(512.50)	+++	.00
5395	Equipment - nonoutlay		.00			.00	.00		.00	.00	+++	.00
5505.100	Telephone cell		.00			.00	.00		.00	.00	+++	.00
5601.350	Intra-county expense Highway		3,000.00			3,000.00	.00		48.60	2,951.40	2	60.83
5601.400	Intra-county expense Copy center		500.00			500.00	.00		.00	500.00	0	145.75
9003	Transfer out		19,750.00			19,750.00	.00		.00	19,750.00	0	16,000.00
Total Operating Expenses Totals												
			\$33,250.00			\$33,250.00	\$512.50		\$3,322.00	\$29,928.00	10%	\$26,295.63
Capital												
6110.020	Outlay Equipment (\$5,000+)		60,000.00			60,000.00	.00		23,872.57	36,127.43	40	.00
Capital Totals												
			\$60,000.00			\$60,000.00	\$0.00		\$23,872.57	\$36,127.43	40%	\$0.00
EXPENSE TOTALS												
			\$93,250.00			\$93,250.00	\$512.50		\$27,194.57	\$66,055.43	29%	\$26,295.63
Fund 122 - Cross County Ski Totals												
			\$36,525.00			\$36,525.00	\$1,962.00		\$11,215.44	\$25,309.56	31	\$31,998.09
EXPENSE TOTALS												
			\$93,250.00			\$93,250.00	\$512.50		\$27,194.57	\$66,055.43	29	\$26,295.63
Fund 123 - Park Land & Building Acquisition												
REVENUE												
Capital Charges												
4601.765	Sales Logging		18,000.00			18,000.00	.00		.00	18,000.00	0	.00
Total Capital Charges												
			\$18,000.00			\$18,000.00	\$0.00		\$0.00	\$18,000.00	0%	\$0.00



Budget by Account Classification Report

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Detail Listing

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/	Prior Year Total
Fund 123 - Park Land & Building Acquisition											
REVENUE											
Allocation Revenue											
4190	Disp of fixed assets - reclass	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
4900	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Miscellaneous Revenue Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Fund 123 - Park Land & Building Acquisition											
9004	Intrafund Transfer: In	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Intrafund Transfer Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	REVENUE TOTALS	\$18,000.00	\$0.00	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,000.00	0%	\$0.00
EXPENSE											
Operating Expenses											
5307.400	Repairs and maintenance Grounds	1,000.00	.00	1,000.00	.00	.00	.00	.00	1,000.00	0	.00
5505.100	Telephone cell	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5708	Professional services	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5899	Unallocated costs	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
9003	Transfer out	.00	.00	.00	.00	.00	.00	.00	.00	+++	275,000.00
9005	Intrafund Transfer Out	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Operating Expenses Totals	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$275,000.00
6110.100	Outlay Other (\$5,000+)	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Outlay Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	EXPENSE TOTALS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$275,000.00
Fund 123 - Park Land & Building Acquisition Totals											
	REVENUE TOTALS	18,000.00	.00	18,000.00	.00	.00	.00	.00	18,000.00	0	.00
	EXPENSE TOTALS	1,000.00	.00	1,000.00	.00	.00	.00	.00	1,000.00	0	275,000.00
	Fund 123 - Park Land & Building Acquisition Totals	\$17,000.00	\$0.00	\$17,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,000.00	0%	(\$275,000.00)
Fund 124 - Rails to Trails											
REVENUE											
Federal Revenue											
4301	Federal grant revenue	.00	45,867.00	45,867.00	.00	.00	.00	.00	45,867.00	0	7,133.50
4302	State grant and aid revenue	.00	45,867.00	45,867.00	.00	.00	.00	.00	45,867.00	0	7,133.50
	Federal Revenue Totals	\$0.00	\$91,734.00	\$91,734.00	\$0.00	\$0.00	\$0.00	\$0.00	\$91,734.00	0%	\$14,267.00
Other Revenue											
4600	Charges and fees	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
4600.700	Charges and fees Annual	65,000.00	.00	65,000.00	21,350.00	.00	29,106.00	.00	35,894.00	45	68,299.00
4600.705	Charges and fees Daily	20,000.00	.00	20,000.00	1,697.50	.00	2,015.50	.00	17,984.50	10	18,102.18
4601.004	Sales Vending machine	750.00	.00	750.00	56.00	.00	56.00	.00	694.00	7	481.90
	Other Revenue Totals	\$85,750.00	\$0.00	\$85,750.00	\$23,103.50	\$0.00	\$31,177.50	\$0.00	\$54,572.50	36%	\$86,883.08



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Detail Listing

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Recd	Prior Year Total
124 - Rails to Trails											
REVENUE											
Miscellaneous Revenue											
4800	Intra-county charge	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
4900	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
4901	Donations	500.00	.00	500.00	.00	.00	200.00	200.00	300.00	40	882.00
4950	Insurance recoveries	.00	.00	.00	.00	.00	.00	.00	.00	+++	4,875.00
Miscellaneous Revenue Totals		\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$200.00	\$200.00	\$300.00	40%	\$5,757.00
Other Financing Sources											
Capital Contribution											
9001	Capital Contribution	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
REVENUE TOTALS		\$86,250.00	\$91,734.00	\$177,984.00	\$23,103.50	\$0.00	\$31,377.50	\$31,377.50	\$146,606.50	18%	\$106,907.08
EXPENSE											
Operating Expenses											
5300	Supplies	5,000.00	.00	5,000.00	800.00	.00	.00	.00	4,114.20	18	2,328.35
5300.002	Supplies Cleaning and household	2,000.00	.00	2,000.00	.00	.00	.00	.00	2,000.00	0	.00
5300.004	Supplies Postage	500.00	.00	500.00	124.04	.00	.00	.00	257.04	49	498.08
5304	Printing	1,000.00	.00	1,000.00	.00	.00	.00	.00	1,000.00	0	.00
5305	Dues and memberships	18.00	.00	18.00	.00	.00	.00	.00	18.00	0	.00
5307.100	Repairs and maintenance Equipment	3,000.00	.00	3,000.00	63.32	.00	.00	.00	2,843.98	5	956.95
5307.200	Repairs and maintenance Vehicle	.00	.00	.00	.00	.00	.00	.00	.00	+++	71.89
5307.300	Repairs and maintenance Building	1,000.00	.00	1,000.00	120.00	.00	.00	.00	849.01	15	450.00
5307.400	Repairs and maintenance Grounds	20,000.00	.00	20,000.00	449.09	.00	.00	.00	18,300.61	8	13,937.01
5308.100	Vehicle/equipment Gas, oil, etc.	6,500.00	.00	6,500.00	.00	.00	.00	.00	6,500.00	0	1,626.80
5310	Advertising and public notice	100.00	.00	100.00	.00	.00	.00	.00	100.00	0	.00
5315	Vending	500.00	.00	500.00	.00	.00	.00	.00	367.97	26	112.52
5320.100	Rental Equipment	3,000.00	.00	3,000.00	.00	.00	.00	.00	3,000.00	0	53.00
5340	Travel and training	200.00	.00	200.00	.00	.00	.00	.00	200.00	0	200.00
5345	Permits	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5390	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	.00	+++	89.99
5395	Equipment - nonoutlay	3,500.00	.00	3,500.00	.00	.00	.00	.00	152.50	96	.00
5501	Electric	3,200.00	.00	3,200.00	132.48	.00	.00	.00	2,695.51	16	2,814.24
5503	Water & sewer	1,100.00	.00	1,100.00	49.35	.00	.00	.00	942.47	14	1,027.23
5503.100	Water & sewer Storm water management	300.00	.00	300.00	15.75	.00	.00	.00	237.00	21	183.04
5505.100	Telephone cell	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5601.300	Intra-county expense Other departmental	500.00	.00	500.00	15.00	.00	.00	.00	(132.00)	126	.00
5601.350	Intra-county expense Highway	5,000.00	.00	5,000.00	3,873.54	.00	.00	.00	622.62	88	4,057.44
5601.400	Intra-county expense Copy center	1,000.00	.00	1,000.00	.00	.00	.00	.00	842.26	16	531.52
5700	Contracted services	5,100.00	.00	5,100.00	367.24	.00	.00	.00	4,732.76	7	3,036.08
5708	Professional services	200.00	.00	200.00	.00	.00	.00	.00	55.00	72	.00
9003	Transfer out	30,000.00	.00	30,000.00	.00	.00	.00	.00	30,000.00	0	40,000.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 124 - Rails to Trails										
EXPENSE										
Operating Expenses Totals										
Outlay										
6110.020	Outlay Equipment (\$5,000+)	.00	.00	.00	.00	.00	.00	.00	+++	21,016.50
6110.100	Outlay Other (\$5,000+)	.00	92,734.00	92,734.00	.00	102,618.16	.00	(9,884.16)	111	.00
6181	Architect	.00	.00	.00	.00	.00	.00	.00	+++	14,270.00
Outlay Totals										
		\$0.00	\$92,734.00	\$92,734.00	\$0.00	\$102,618.16	\$0.00	(\$9,884.16)	111%	\$35,286.50
EXPENSE TOTALS										
		\$92,718.00	\$92,734.00	\$185,452.00	\$6,009.81	\$105,965.66	\$9,671.57	\$69,814.77	62%	\$107,260.64
Fund 124 - Rails to Trails Totals										
REVENUE TOTALS										
		86,250.00	91,734.00	177,984.00	23,103.50	.00	31,377.50	146,606.50	18	106,907.08
EXPENSE TOTALS										
		92,718.00	92,734.00	185,452.00	6,009.81	105,965.66	9,671.57	69,814.77	62	107,260.64
Fund 124 - Rails to Trails Totals										
		(\$6,468.00)	(\$1,000.00)	(\$7,468.00)	\$17,093.69	(\$105,965.66)	\$21,705.93	\$76,791.73		(\$353.56)
Grand Totals										
		260,975.00	91,734.00	352,709.00	40,174.19	.00	75,315.00	277,394.00	21	259,704.88
EXPENSE TOTALS										
		509,674.00	199,338.00	709,012.00	11,332.40	105,965.66	46,147.78	556,898.56	21	530,362.50
Grand Totals										
		(\$248,699.00)	(\$107,604.00)	(\$356,303.00)	\$28,841.79	(\$105,965.66)	\$25,167.22	(\$279,504.56)		(\$270,657.62)



Adventure
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Detail Listing

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/	Prior Year Total
Fund 643 - Adventure Park											
REVENUE											
Public Charges											
4600.705	Charges and fees Daily	304,302.00	.00	304,302.00	12,559.10	.00	.00	24,796.31	279,505.69	8	279,881.09
4601.004	Sales Vending machine	.00	1,000.00	1,000.00	.00	.00	.00	.00	1,000.00	0	.00
4601.771	Sales Programs	25,000.00	.00	25,000.00	4,800.00	.00	.00	7,125.00	17,875.00	28	.00
4601.772	Sales Special events	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Public Charges Totals	\$329,302.00	\$1,000.00	\$330,302.00	\$17,359.10	\$0.00	\$31,921.31	\$298,380.69	10%		\$279,881.09
Miscellaneous Revenue											
4900	Miscellaneous	.00	.00	.00	678.77	.00	.00	678.77	(678.77)	+++	.00
4901	Donations	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
4990	Cash Over/Short	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Totals	\$0.00	\$0.00	\$0.00	\$678.77	\$0.00	\$678.77	(\$678.77)	+++		\$0.00
REVENUE TOTALS											
		\$0.00	.00	.00	.00	.00	.00	.00	.00	+++	275,000.00
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$275,000.00
		\$329,302.00	\$1,000.00	\$330,302.00	\$18,037.87	\$0.00	\$32,600.08	\$297,701.92	10%		\$554,881.09
EXPENSE											
Payroll Costs											
5100	Regular earnings	123,397.00	.00	123,397.00	8,123.03	.00	.00	20,810.27	102,586.73	17	80,777.38
5100.998	Regular earnings Budget only	3,768.00	.00	3,768.00	.00	.00	.00	.00	3,768.00	0	.00
5102	Paid leave earnings	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5102.100	Paid leave earnings Paid Leave	.00	.00	.00	.00	.00	.00	.00	.00	+++	1,196.91
5102.200	Paid leave earnings Personal	.00	.00	.00	33.99	.00	.00	33.99	(33.99)	+++	201.27
5102.300	Paid leave earnings Casual	.00	.00	.00	.00	.00	.00	.00	.00	+++	538.74
5102.400	Paid leave earnings Sick	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5102.500	Paid leave earnings Holiday	.00	.00	.00	.00	.00	.00	.00	.00	+++	571.97
5102.999	Paid leave earnings Accrual	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5103	Premium	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5103.000	Premium Overtime	.00	.00	.00	.00	.00	.00	.00	.00	+++	6,546.27
5103.200	Premium Shift differential	.00	.00	.00	.00	.00	.00	.00	.00	+++	8.53
5109	Salaries reimbursement	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5110	Fringe benefits	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5110.100	Fringe benefits FICA	9,070.00	.00	9,070.00	620.96	.00	1,584.24	7,485.76	7,485.76	17	6,742.12
5110.110	Fringe benefits Unemployment compensation	309.00	.00	309.00	30.42	.00	77.64	231.36	231.36	25	329.77
5110.199	Fringe benefits Back pay fringe	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5110.200	Fringe benefits Health Insurance	8,133.00	.00	8,133.00	228.52	.00	914.08	7,218.92	7,218.92	11	6,319.97
5110.210	Fringe benefits Dental Insurance	1,034.00	.00	1,034.00	17.79	.00	71.16	962.84	962.84	7	517.79
5110.220	Fringe benefits Life Insurance	202.00	.00	202.00	.00	.00	1.95	200.05	200.05	1	3.20
5110.230	Fringe benefits LT disability insurance	173.00	.00	173.00	.00	.00	.00	173.00	173.00	0	62.35
5110.235	Fringe benefits Disability insurance	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 643 - Adventure Park	EXPENSE										
	<i>Personnel Costs</i>										
5110.240	Fringe benefits Workers compensation Insurance	4,774.00	.00	4,774.00	398.00	.00	.00	1,990.00	2,784.00	42	5,315.04
5110.300	Fringe benefits Retirement	6,649.00	.00	6,649.00	216.20	.00	.00	815.39	5,833.61	12	2,028.99
5198	Fringe benefits - Budget only	2.00	.00	2.00	.00	.00	.00	.00	2.00	0	.00
	<i>Personnel Costs Totals</i>	\$157,511.00	\$0.00	\$157,511.00	\$9,668.91	\$0.00	\$0.00	\$26,322.76	\$131,188.24	17%	\$111,160.30
	<i>Operating Expenses</i>										
5200	Uniform	1,000.00	.00	1,000.00	301.56	.00	.00	301.56	698.44	30	981.51
5300	Supplies	1,000.00	.00	1,000.00	563.90	.00	.00	1,938.37	(938.37)	194	9,679.65
5300.001	Supplies Office	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5300.004	Supplies Postage	100.00	.00	100.00	3.78	.00	.00	127.68	(27.68)	128	3.37
5307.100	Repairs and maintenance Equipment	4,000.00	.00	4,000.00	.00	.00	.00	2,718.15	1,281.85	68	54.67
5307.300	Repairs and maintenance Building	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5307.400	Repairs and maintenance Grounds	2,500.00	.00	2,500.00	.00	.00	.00	3,350.00	(850.00)	134	11,753.99
5310	Advertising and public notice	5,900.00	.00	5,900.00	.00	.00	.00	132.66	5,767.34	2	11,650.61
5311	Marketing	4,000.00	.00	4,000.00	.00	.00	.00	.00	4,000.00	0	22,482.10
5315	Vending	.00	1,000.00	1,000.00	.00	.00	.00	.00	1,000.00	0	.00
5340	Travel and training	4,000.00	.00	4,000.00	.00	.00	.00	1,385.98	2,614.02	35	12,151.93
5345	Permits	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5367	Wellness	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5395	Equipment - nonoutlay	.00	.00	.00	.00	.00	.00	.00	.00	+++	8,524.09
5501	Electric	4,000.00	.00	4,000.00	.00	.00	.00	.00	4,000.00	0	.00
5502	Gas, oil, etc.	2,500.00	.00	2,500.00	.00	.00	.00	.00	2,500.00	0	.00
5503	Water & sewer	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5503.100	Water & sewer Storm water management	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5505	Telephone	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5505.100	Telephone cell	600.00	.00	600.00	.00	.00	.00	.00	600.00	0	.00
5600	Indirect cost	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5601.100	Intra-county expense Technology services	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5601.200	Intra-county expense Insurance	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5601.300	Intra-county expense Other departmental	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5601.350	Intra-county expense Highway	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
5601.400	Intra-county expense Copy center	1,500.00	.00	1,500.00	.00	.00	.00	.00	.00	+++	733.52
5601.500	Intra-county expense Facility management	.00	.00	.00	.00	.00	.00	1,152.00	348.00	77	2,199.28
5700	Contracted services	5,000.00	.00	5,000.00	.00	.00	.00	2,609.96	2,390.04	52	.00
6000.005	Depreciation Land improvements	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
6000.010	Depreciation Buildings	6,875.00	.00	6,875.00	.00	.00	.00	.00	6,875.00	0	.00
6000.020	Depreciation Equipment	28,392.00	.00	28,392.00	2,366.03	.00	.00	11,830.15	16,561.85	42	19,387.36
9003	Transfer out	100,424.00	.00	100,424.00	.00	.00	.00	.00	100,424.00	0	50,000.00
9003.400	Transfer out Wages	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget - YTD Transactions	% used/	Prior Year Total
Fund 643 - Adventure Park										
EXPENSE										
<i>Operating Expenses Totals</i>										
<i>Outlay</i>										
6110	Outlay	.00	250,000.00	250,000.00	.00	.00	.00	250,000.00	0	157,052.15
6110.900	Outlay Contra	.00	(251,400.00)	(251,400.00)	.00	.00	.00	(251,400.00)	0	(157,052.15)
6181	Architect	.00	1,400.00	1,400.00	.00	3,300.00	.00	(1,900.00)	236	.00
6190	Disposition of fixed assets	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Outlay Totals</i>										
		\$0.00	\$0.00	\$0.00	\$0.00	\$3,300.00	\$0.00	(\$3,300.00)	+++	\$0.00
EXPENSE TOTALS										
		\$329,302.00	\$1,000.00	\$330,302.00	\$12,904.18	\$3,300.00	\$51,869.27	\$275,132.73	17%	\$260,762.38
Fund 643 - Adventure Park Totals										
REVENUE TOTALS										
		329,302.00	1,000.00	330,302.00	18,037.87	.00	32,600.08	297,701.92	10	554,881.09
EXPENSE TOTALS										
		329,302.00	1,000.00	330,302.00	12,904.18	3,300.00	51,869.27	275,132.73	17	260,762.38
Fund 643 - Adventure Park Totals										
		\$0.00	\$0.00	\$0.00	\$5,133.69	(\$3,300.00)	(\$19,269.19)	\$22,569.19		\$294,118.71
Grand Totals										
REVENUE TOTALS										
		329,302.00	1,000.00	330,302.00	18,037.87	.00	32,600.08	297,701.92	10	554,881.09
EXPENSE TOTALS										
		329,302.00	1,000.00	330,302.00	12,904.18	3,300.00	51,869.27	275,132.73	17	260,762.38
Grand Totals										
		\$0.00	\$0.00	\$0.00	\$5,133.69	(\$3,300.00)	(\$19,269.19)	\$22,569.19		\$294,118.71

From: Park Department

Ex: Transfer, Wage, Working Conditions

FIELD STAFF REPORT PARK MANAGEMENT MAY 2015



Marvin Hanson—East Side Manager

Fairgrounds

- Cleaning, Park Security, Park Inventory
- Host Commercial Events (Cure for Diabetes Walk, Hmong Sports Festival, Exhibition Building Rentals, Family Motor Coach Camping Club, Weekly Dog Training for Packerland Kennel & 4H Tailwaggers, Daily Campground Checks)
- Process Maintenance Work Orders
- Administrative Volunteer Work Day
- Vehicle & Equipment Maintenance
- Complete First Aid Training
- Remove Fill From East End Multi Use Area
- Multi Use Grounds Area — Grounds Repairs

Neshota Park

- Cleaning, Security Checks And Park Inventory
- Weekly Shelter Rentals
- Turn On Water—Compete Water Test
- Weekly Mowing Of Trail system
- Trim Trees And Grounds Repairs To Trail System — Open Horse Trail
- Attend Friends Of Neshota Park Meeting In Shelter Building

Way-Morr Park

- Security Checks And Park Inventory
- Weekly Shelter Rentals
- Process Work Orders And Playground Inspection

Lily Lake

- Cleaning, Security Checks And Park Inventory
- Process Work Orders
- Volunteers From Bellevue And Catholic Financial— Donated \$120 In Flowers And Planted Them At Lily Lake And Did General Clean Up Of Gardens
- Remove Lake Aeration System
- Weekly Shelter Rentals

Wrightstown Park

- Cleaning, Security Checks And Park Inventory
- Weekly Ski Shows By The Water Board Warriors Ski Club
- Weekly mowing and grounds inspection

Fonferek Glen

- Litter Pick-up, Security Checks And Park Inventory
- Process Work Orders — Sign Inspections & Inspection Of Boundary Signs.
- Incident Report On Injury Near Cow Hole

Bay Shore Park

- Cleaning, Park Security, Park Inventory
- Process Maintenance Work Orders
- Paint Shelter Building
- Full Campground On Memorial Weekend
- Install Informational Signs

Wequiock Falls Park

- Cleaning, Park Security, Park Inventory
- Process Maintenance Work Orders
- Repair Railing On South Side Of Park

FIELD STAFF REPORT PARK MANAGEMENT MAY 2015



Rick Ledvina West Side Supervisor

Barkhausen Waterfowl Preserve

- Spring school programs in full swing - over 780 students attending!
- Had a booth with live animals, furs, and other items from nature center at the YMCA Healthy Kids event on May 2nd.
- Had two Frog Hike programs, one almost got rained out and the other was a bit chilly.
- Nathaniel completed Kayak training and was certified as an ACA instructor.
- Numerous birders were out during the spring migration
- Several building rentals during the month - all were really happy with the facilities.
- Staff has been busy with school programs, frog programs, and general maintenance.

Suamico Boat Launch

- Boat launch has been busy. Staff have been checking it regularly, cutting the lawn and removing driftwood often from launch lanes.

Brown County Park

- The Dog Park Association has been very quiet this year but the core group picks up waste weekly. The park has consistent use and we maintain it on a daily check system.

Pamperin Park

- The park has been very busy and the Pavilion continues to be rented every weekend. We averaged 5 wedding parties a day in the park on Fridays and Saturdays.
- The gazebo is ready to go and several rentals have occurred. The tents, chairs, and grills along with the pavilion have been rented.
- The mowing crew is up and running and from the park we cut Way-Morr, Neshota, Lily Lake, Wequiock Falls, open areas at Bay Shore, Pet Exercise Area, some sections of the Zoo, Reforestation Camp and Pamperin.

Vande Hei Property

- Security checks of the facility on a regular basis to maintain the integrity of the park.

Fox River Trail - Mountain Bay Trail

- There have been several special events on the trail and all have happened without incident. Cellcom for instance.
- The culvert replacement project is going full steam ahead and so far everything is on schedule. We will be finishing up in June.
- With such a great spring the growth along the trail has been hard to keep up but we are maintaining as needed.
- We are in the process of upgrading some of our faded signs and should be replacing them in June.

FIELD STAFF PARK MANAGEMENT MAY 2015



Curt Hall

Reforestation Camp

Operations:

- Completed First Aid and CPR training for core park staff.
- Sprayed and attempting to eradicate long neglected Poison Ivy throughout entire site.
- Repaired concrete damage/hazards at ski lodge
- Completed landscaping project at ski lodge. Pulled out old flower beds and replaced with grass.
- Repaired/updated Sprinkler system at ski lodge.
- Regraded and added dirt around shop to mitigate flooding issues.
- Repaired all split rail fencing as needed throughout Park.
- Repaired septic system. Replaced a lift pump and two check valves. Purchased new screens to be replaced as needed.
- Completed landscaping projects as needed throughout park, including spraying weeds, wood chipping flower beds, cutting grass in public areas and trails, trimming etc.
- Completed all work orders, collected passes regularly, hosted all rental groups.

User Groups:

- Hosted Membership recruitment and board Election meeting for Friends of Reforestation Camp Trails Group May 20th. 13 board members have been selected representing Horse trail, Bike trail, Ski trail and Walking and Hiking trail constituency groups.

Adventure Park

Operations:

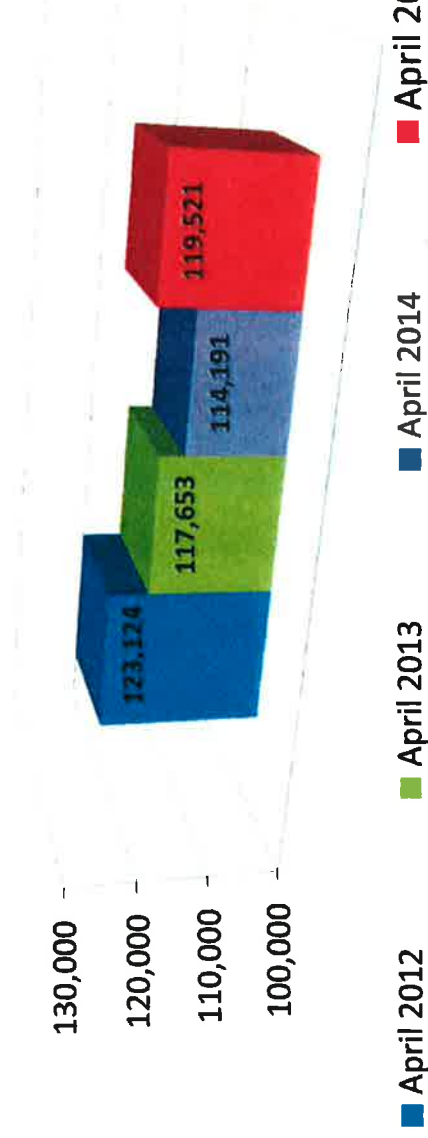
- Conducted second round of staff training May 26th-29th.
- Hosted 14 different group programs through out the month of May.
- Completed First Aid and CPR training for core adventure park staff.
- Completed construction of new Quick Jump access bridge.
- All Adventure Park staff is hired and trained, seems like a good crew!

Future Program Opportunities:

- Observed that dove-tailing Adventure Park events in coordination with Zoo has been successful.
- Up selling Adventure Park to rental groups has worked well, even wedding parties want to ride the zip line.
- Have accessible Zip Line and Family Nights at Adventure Park schedule for June July and August.

BROWN COUNTY PARK USAGE - ATTENDANCE SUMMARY

<u>Park Location</u>	<u>May 2012</u>	<u>May 2013</u>	<u>May 2014</u>	<u>May 2015</u>
Adventure Park	0	0	1,877	1,603
Barkhausen	7333	6910	7,831	9,789
Bay Shore Park	10032	10593	12380	10430
Brown County Park / Dog Park	2626	2389	2927	2947
Fairgrounds	12537	11944	11875	16844
Fonferek's Glen	1295	1380	1685	1935
Fox River Trail	18163	7671	15113	17067
Lily Lake	2190	3119	1770	2311
Mountain-Bay Trail	4785	3574	3324	1262
Neshota Park	2540	4131	2217	3204
Pamperin Park	29822	35688	24005	17426
Reforestation Camp	18258	19576	18234	19400
Suamico Boat Launch	6659	4714	5452	7638
Way-Morr Park	2255	1820	1600	2605
Wequiock Falls	2704	1289	1921	1505
Wrightstown Park	1925	2855	1980	3555
Yearly Grand Totals	123124	117653	114191	119521



Park Department Assistant Director's Report To The Education and Recreation Committee



General Updates:

- Neshota Friends Group has raised over \$23,000 for the playground
- Bay Nordic has raised nearly \$160,000 for lighted ski trails
- Wayside Morrison Lions Club has raised nearly \$10,000 for bridge funding
- Staff is working on a brick donation program – this will allow the community to donate toward the department with recognition
- Our summer office staff person has returned which allowed us to catch up on annual pass mailings and begin to work on marketing, along with daily phone calls (averaging 50/day) and walk-in traffic, facility rental management, financial management and general department support.

Adventure Park: Base camp building nearing completion. Concessions and admissions will be operated out of the building, as well as group programs and rentals.

Barkhausen: Staff is working on a contract with Ducks Unlimited for a grant which would fully fund habitat restoration and enhancements on site. We have also partnered with the 4-H youth shooting sports coordinator and held a successful archery clinic.

Bay Shore: We have limited the mowing in certain areas of the park. Certain areas within the campground are being left as is for tree regeneration, natural screening between sites and due to the nature of the rocky terrain this prolongs our equipment lifespan.

Fox River Trail: Trail side mowing occurred mid-June.

Neshota: Heavy rain in June washed out a section of trail and staff replaced with rip rap and soil to prevent future damage.

Marketing:

- Three news segments were conducted throughout the parks in May

Get Outdoors, The Parks Are Yours!!!

Brown County NEW Zoo
Budget Status Report (Unaudited)
5/31/2015

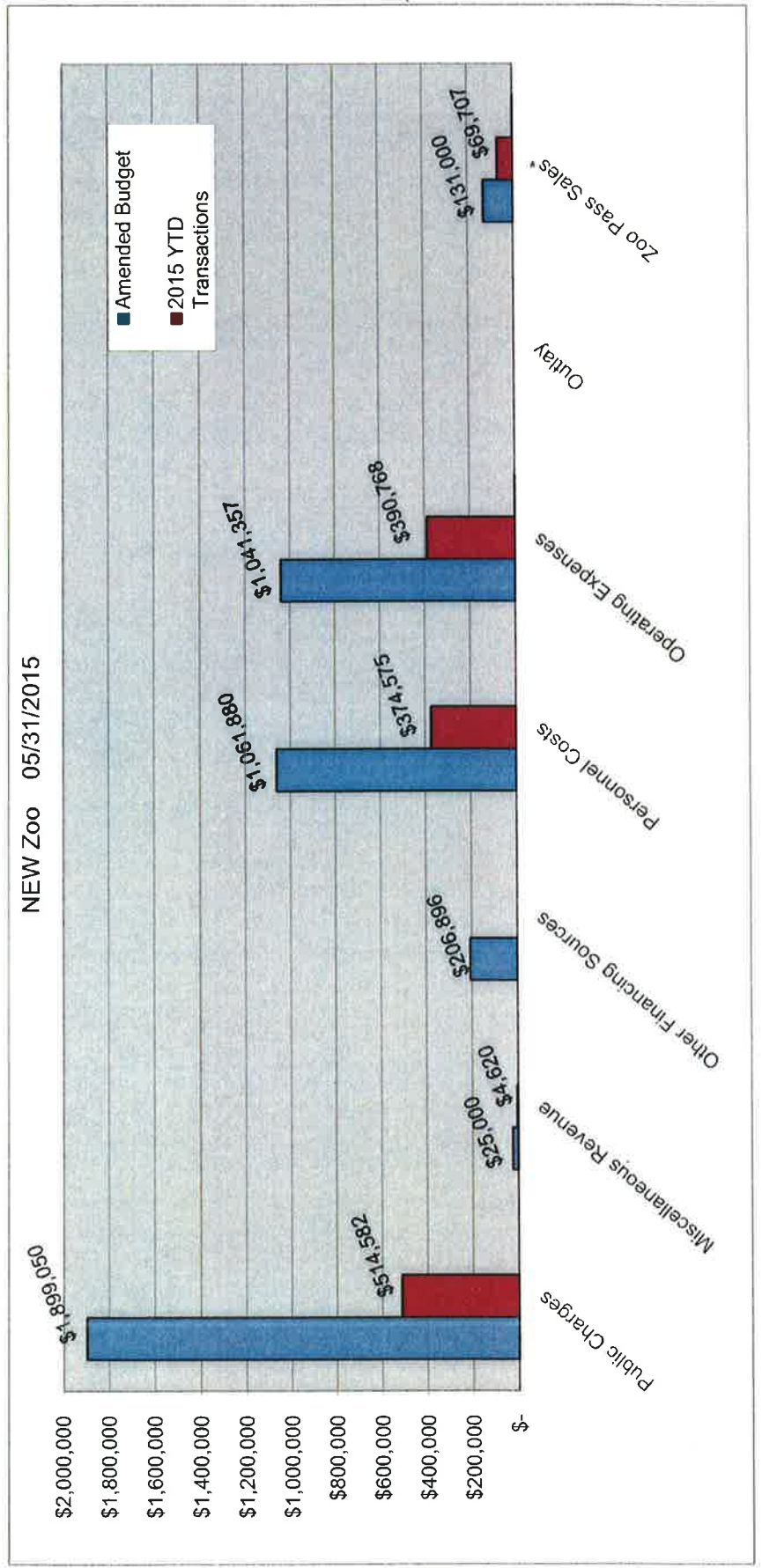
2015

	Amended Budget	2015 YTD Transactions	Percent of Budget	2014 YTD Transactions	2013 YTD Transactions
Public Charges	\$ 1,899,050	\$ 514,582	27%	\$ 464,078	\$ 428,048
Miscellaneous Revenue	\$ 25,000	\$ 4,620	18%	\$ 3,209	\$ 6,668
Other Financing Sources	\$ 206,896	\$ -	0%	\$ -	\$ 11,853
Personnel Costs	\$ 1,061,880	\$ 374,575	35%	\$ 366,149	\$ 336,132
Operating Expenses	\$ 1,041,357	\$ 390,768	38%	\$ 400,461	\$ 393,938
Outlay	\$ -	\$ -		\$ -	\$ 5,644
Zoo Pass Sales*	\$ 131,000	\$ 69,707	53%	\$ 69,015	\$ 60,146
Zoo Attendance		\$ 64,427		\$ 59,820	\$ 55,423

*Zoo Pass Sales have been included in Public Charges ~ used for comparison only

Revenues: Public charges up due to an increase in attendance from warmer weather. Although May weather resulted in lower attendance in May, overall attendance is up for the year.

Expenses: Consistent with prior years.





Budget by Account Classification Report

Through 05/31/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 640 - New Zoo										
REVENUE										
Intergov Revenue	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
Public Charges	1,899,050.00	.00	1,899,050.00	239,333.17	.00	514,582.24	1,384,467.76	27		464,078.48
Miscellaneous Revenue	25,000.00	.00	25,000.00	1,903.55	.00	4,620.05	20,379.95	18		3,209.17
Other Financing Sources	206,896.00	.00	206,896.00	.00	.00	.00	206,896.00	0		.00
REVENUE TOTALS	\$2,130,946.00	\$0.00	\$2,130,946.00	\$241,236.72	\$0.00	\$519,202.29	\$1,611,743.71	24%		\$467,287.65
EXPENSE										
Personnel Costs	1,061,880.00	.00	1,061,880.00	76,023.67	.00	374,575.12	687,304.88	35		366,148.82
Operating Expenses	1,041,357.00	.00	1,041,357.00	108,558.66	.00	390,767.92	650,589.08	38		400,461.16
Outlay	.00	.00	.00	.00	.00	.00	.00	+++		.00
EXPENSE TOTALS	\$2,103,237.00	\$0.00	\$2,103,237.00	\$184,582.33	\$0.00	\$765,343.04	\$1,337,893.96	36%		\$766,609.98
Fund 640 - New Zoo Totals										
REVENUE TOTALS	2,130,946.00	.00	2,130,946.00	241,236.72	.00	519,202.29	1,611,743.71	24		467,287.65
EXPENSE TOTALS	2,103,237.00	.00	2,103,237.00	184,582.33	.00	765,343.04	1,337,893.96	36		766,609.98
Fund 640 - New Zoo Totals	\$27,709.00	\$0.00	\$27,709.00	\$56,654.39	\$0.00	(\$246,140.75)	\$273,849.75			(\$299,322.33)
Grand Totals										
REVENUE TOTALS	2,130,946.00	.00	2,130,946.00	241,236.72	.00	519,202.29	1,611,743.71	24		467,287.65
EXPENSE TOTALS	2,103,237.00	.00	2,103,237.00	184,582.33	.00	765,343.04	1,337,893.96	36		766,609.98
Grand Totals	\$27,709.00	\$0.00	\$27,709.00	\$56,654.39	\$0.00	(\$246,140.75)	\$273,849.75			(\$299,322.33)

Departmental Openings Summary

To: Oversight Committee

From: Department of Oversight

Position	Vacancy Date	Reason for Leaving	Fill or Hold	Unfilled Reason
LTE - Concessionaire Sup	10/31/2014	Seasonal	Fill	3.3 FTE Openings
LTE - Concessionaire Sup	"	"	"	Gone Back to School
LTE - Concessionaire Sup	"	"	"	
LTE - Concessionaire	10/31/2014	Seasonal	Fill	5.43 FTE Openings
LTE - Concessionaire	"	"	"	Gone Back to School
LTE - Concessionaire	"	"	"	
LTE - Concessionaire	"	"	"	
LTE - Concessionaire	"	"	"	
LTE - Concessionaire	"	"	"	
LTE - Concessionaire	"	"	"	
LTE - Concessionaire	"	"	"	
LTE - Concessionaire	"	"	"	
LTE - Concessionaire	"	"	"	

0 more Supervisors and 1 more Concessionaire to Hire in May

ZOO MONTHLY ACTIVITY REPORT For June 2015

1. Zoo Director Report

FOX 11 programs weekly

Zoo Society meeting held on 6/15/15

Curator report

Operations report

Maintenance report

Education/Volunteer report

Animal Collection Report

June 2015

Edmund, the 1 month old male lynx kitten has opened his eyes and is beginning to walk around. Mother Lucy is very protective and, so far, will only allow her primary keeper to handle the kitten (she must agree to leave the nest box in order for Drew to have access to the kitten). As she becomes more comfortable with "babysitters", we hope to have regularly scheduled kitten viewing opportunities for visitors. By late July, the baby should be old enough to explore the exhibit with his parents.

2 month old Bendigo the Laughing Kookaburra is representing his species on exhibit. As soon as he left the nest, his parents laid a new brood of eggs. The adults, who take turns incubating, need to stay indoors until their new eggs hatch. Young Bendigo is only just beginning to eat on his own but seems happy to be hand fed his lunch by his Zookeeper. He joins his parents indoors for the night where his father brings him his dinner.

Birth control measures failed for our White-tailed deer! Both does received PZP vaccinations last fall but both Scarlet and Wilma produced fawns in June. This immunological birth control works (or is supposed to!) by stimulating the production of antibodies which fill sperm receptors on the egg membrane - blocking fertilization. The vaccinations were delivered via dart and it is possible that not all of the vaccine was injected. It is also possible that the booster was administered later in the season than needed. Fortunately, the deer exhibit has plenty of room for a couple of extra deer!

The duck population has grown at the NEW Zoo. 4 green-winged teal and 2 hooded mergansers ducklings hatched so far this year. 3 redhead ducks from the Woodland Park Zoo in Seattle have also joined the collection.

New fencing in the Children's Zoo has increased yard space for the resident animals and will provide more management options. The new fencing also makes separating animals from the main herd much easier when it is necessary. A few of the goats have a tendency to overeat petting zoo treats and need to be kept away from the visitors during particularly busy weekends.

The USDA conducted an unscheduled inspection of the NEW Zoo on 6/10/15. These thorough surprise inspections are performed by a USDA APHIS Veterinarian to ensure that licensed animal holders are meeting all of the health and Animal Welfare standards required by the federal government. The inspector examines animal living spaces, food preparation and storage areas, transaction records, veterinary records, and the animals themselves (among other things). Once again, the NEW Zoo passed the inspection with flying colors and has maintained a perfect record over the past 8 years.

**NEW ZOO
GIFT SHOP, MAYAN
ZOO PASS REVENUE**

2015 REPORT

2013, 2014 2015

					2013	2014	2015
Paws & Claws					PER	PER	PER
Gift Shop					CAP	CAP	CAP
	2013	2014	2015	(-)/(+)			
January	\$ 1,055.77	\$ 557.40	\$ 1,149.47	\$ 592.07	\$1.06	\$1.26	0.87147081
February	\$ 1,251.19	\$ 669.96	\$ 1,157.14	\$ 487.18	\$1.45	\$1.25	2.05166667
March	\$ 6,410.95	\$ 4,715.11	\$ 8,770.88	\$ 4,055.77	\$1.07	\$0.96	1.05673253
April	\$ 13,203.95	\$ 10,948.35	\$ 26,629.51	\$ 15,681.16	\$1.26	\$0.82	1.25032914
May	\$ 39,997.32	\$ 37,175.92	\$ 48,037.15	\$ 10,861.23	\$1.08	\$0.92	1.45805712
June	\$ 47,174.03	\$ 44,177.86			\$1.08	\$1.01	
July	\$ 45,434.44	\$ 50,198.70			\$1.19	\$1.03	
August	\$ 44,070.13	\$ 45,949.76			\$1.06	\$0.99	
September	\$ 16,987.95	\$ 11,962.04			\$0.94	\$0.73	
October	\$ 11,447.06	\$ 8,872.02			\$0.58	\$0.38	
November	\$ 2,392.94	\$ 1,398.38			\$1.37	\$0.92	
December	\$ 1,049.37	\$ 2,611.88			\$1.29	\$1.47	
TOTAL	\$ 230,475.10	\$ 219,237.38	\$ 85,744.15	\$ 31,677.41	\$ 1.05	\$0.91	1.33087293

					2013	2014	2015
Mayan					PER	PER	PER
Taste of Tropic					CAP	CAP	CAP
	2013	2014	2015	(-)/(+)			
January	\$ 1,437.87	\$ 698.79	\$ 1,329.18	\$ 630.39	\$1.44	\$1.58	1.00771797
February	\$ 1,376.70	\$ 934.03	\$ 800.69	\$ (133.34)	\$1.60	\$1.74	1.41966312
March	\$ 4,238.14	\$ 5,601.97	\$ 8,290.85	\$ 2,688.88	\$0.71	\$1.14	0.99889759
April	\$ 12,214.97	\$ 12,402.26	\$ 28,478.23	\$ 16,075.97	\$1.16	\$0.92	1.33713166
May	\$ 38,989.01	\$ 47,658.53	\$ 42,452.78	\$ (5,205.75)	\$1.05	\$1.18	1.28855643
June	\$ 51,184.40	\$ 55,471.02			\$1.17	\$1.26	
July	\$ 48,408.14	\$ 65,770.40			\$1.27	\$1.50	
August	\$ 54,204.81	\$ 56,141.00			\$1.31	\$1.21	
September	\$ 22,329.62	\$ 21,067.21			\$1.24	\$1.28	
October	\$ 17,184.31	\$ 20,106.38			\$0.87	\$0.86	
November	\$ 2,288.80	\$ 1,510.15			\$1.31	\$0.99	
December	\$ 895.70	\$ 2,054.59			\$1.10	\$1.16	
TOTAL	\$ 254,752.47	\$ 289,416.33	\$ 81,351.73	\$ 14,056.15	\$ 1.16	\$1.20	1.26269623

ZOO PASS						
MONTH	2013	2014	2015	(-)/(+)		
January	\$ 2,538.00	\$ 881.00	\$ 1,988.00	\$ 1,107.00		
February	\$ 2,431.00	\$ 2,302.00	\$ 2,320.00	\$ 18.00		
March	\$ 11,066.00	\$ 12,801.00	\$ 15,290.00	\$ 2,489.00		
April	\$ 19,401.00	\$ 21,763.00	\$ 30,070.00	\$ 8,307.00		
May	\$ 25,115.00	\$ 33,474.00	\$ 25,259.00	\$ (8,215.00)		
June	\$ 20,309.00	\$ 26,236.00				
July	\$ 13,361.00	\$ 15,973.00				
August	\$ 8,702.00	\$ 11,142.00				
September	\$ 6,526.00	\$ 5,512.00				
October	\$ 3,255.00	\$ 3,007.00				
November	\$ 3,075.00	\$ 1,985.00				
December	\$ 10,531.00	\$ 16,351.00				
TOTAL	\$ 126,310.00	\$ 151,427.00	\$ 74,927.00	\$ 3,706.00		

Gift Shop, Mayan and Admissions Revenue Monthly Revenue May 2015

Day	Date	Gift Shop	Concessions	Zoo Admissions	Adventure Admissions	Vending	Zoo Pass	Education	Donation	Cons. Fund	Special Ev	Attend.	Temp	Weather
fri	1	1,077.27	971.30	2,745.00	-	562.78	1,320.00	66.00	-	2.64	-	716	60	1
sat	2	3,013.23	4,010.12	12,408.00	1,600.48	1,673.38	1,545.00	-	408.35	3.94	-	2620	70	3
sun	3	1,882.45	3,007.44	8,212.00	1,822.01	937.79	1,435.00	-	-	8.07	-	1818	71	3
mon	4	662.23	616.74	2,886.00	126.60	264.51	920.00	196.00	-	0.36	-	639	69	1
tues	5	355.16	429.78	1,133.00	1,550.00	631.00	705.00	208.00	-	-	-	328	58	3
wed	6	381.70	214.10	1,393.00	500.00	967.73	195.00	26.00	-	-	-	294	58	1
thur	7	668.64	696.81	2,978.50	700.00	459.81	464.00	356.00	-	0.05	-	723	77	1
fri	8	1,148.21	750.51	3,612.00	25.32	433.31	250.00	76.00	-	11.17	-	765	71	1
sat	9	2,738.35	2,751.60	8,919.00	2,936.13	1,157.87	830.00	80.00	-	4.23	-	1897	65	3
sun	10	3,055.16	2,462.04	6,332.00	1,206.94	1,341.03	825.00	-	-	3.15	-	2096	52	3
mon	11	40.53	41.43	195.50	-	14.00	315.00	347.00	-	-	-	48	58	2
tues	12	568.38	216.06	1,735.00	350.00	568.38	315.00	336.00	-	0.48	-	328	50	2
wed	13	1,472.95	753.97	2,261.50	-	415.28	390.00	148.00	-	910.37	-	560	51	3
thur	14	1,038.27	641.17	3,033.00	-	285.98	530.00	166.00	-	0.57	-	662	57	1
fri	15	1,959.96	1,123.20	3,022.00	286.00	1,971.84	2,250.00	241.00	-	6.94	-	630	62	2
sat	16	2,448.98	2,869.17	9,496.00	2,417.05	1,332.76	770.00	55.00	-	5.52	-	2041	70	3
sun	17	800.16	1,062.41	3,244.00	695.25	539.58	575.00	-	-	3.16	-	756	68	2
mon	18	353.80	763.75	2,344.00	-	161.31	690.00	26.00	-	-	-	558	59	1
tues	19	883.02	-	2,519.00	876.00	1,015.83	515.00	200.00	-	0.78	-	496	48	1
wed	20	1,917.35	821.94	4,235.00	25.32	699.31	540.00	241.00	-	2.53	-	873	58	1
thurs	21	1,573.64	890.49	3,812.00	108.00	610.19	710.00	222.00	-	3.06	-	855	70	1
fri	22	2,336.31	1,758.87	7,050.00	350.00	825.97	960.00	336.00	-	6.89	-	1428	55	1
sat	23	4,455.81	5,076.50	16,308.00	3,437.28	1,806.48	1,720.00	20.00	-	10.17	-	3366	71	1
sun	24	1,442.04	1,623.59	5,354.00	1,476.00	661.67	505.00	14.00	-	0.39	-	1116	68	3
mon	25	842.01	923.67	3,676.00	775.44	2,086.21	250.00	18.00	-	6.24	-	761	65	3
tues	26	594.78	758.65	2,237.00	23.21	289.24	1,465.00	254.00	251.51	1.92	-	533	74	3
wed	27	1,781.34	1,071.56	4,279.00	-	451.55	240.00	242.00	-	1.03	-	808	64	2
thur	28	2,599.48	1,456.36	7,337.50	-	678.27	530.00	178.00	-	2.36	-	1483	78	3
fri	29	2,064.83	1,379.48	6,403.00	-	760.01	935.00	243.00	-	34.44	-	1235	75	3
sat	30	1,453.85	557.18	2,737.00	876.71	249.01	695.00	78.00	-	0.08	-	618	62	2
sun	1	2,427.26	2,752.89	9,009.00	1,760.85	910.24	1,870.00	176.00	-	4.34	-	1895	60	1
Total		\$ 48,037.15	\$ 42,452.78	\$ 150,906.00	\$ 23,924.59	\$ 24,762.32	\$ 25,259.00	\$ 4,549.00	\$ 659.86	\$ 1,034.88	\$ -	32,946	64	

Weather Key: 1 = Sunny 2 = Overcast 3 = Rain 4 = Snow

Vending Consists: Stroller, Animal Feed, Giraffe, Pepsi, Carousel, Train, Penny Press, Hurricane Simulator, Footsie Wootsie, Telescope

NEW Zoo Operations Report: May 2015

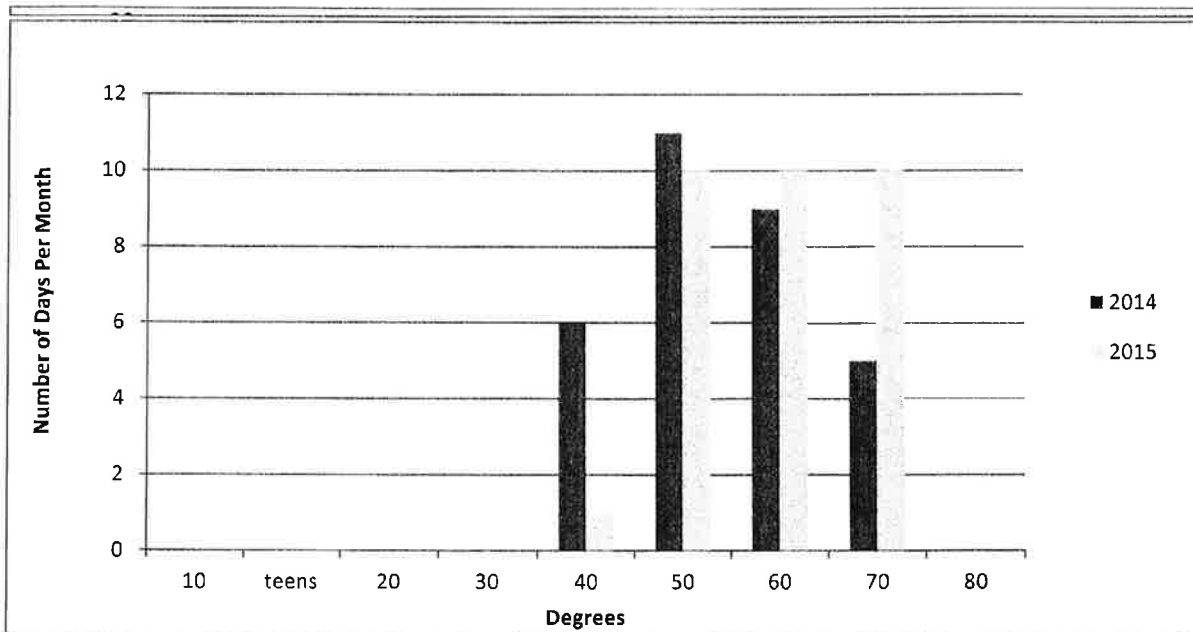
Noteworthy:

Average Temperature recorded at the zoo during May 2015 = 64°F

1 in the 40's, 10 in the 50's, 10 in the 60's and 10 in the 70's

Average Temperature recorded at the zoo during May 2014 = 58 °F

6 in the 40's, 11 in the 50's, 9 in the 60', and 5 in the 70's



Lowest temperature for period in May 2015: 48 °F Highest Temp: 78 °F

Lowest temperature for period in May 2014: 40 °F Highest Temp: 74 °F

May 2015

- We had 5 overcast and 12 rainy days in May this year, with 7 overcast and no rainy days last May
- We had 2096 visitors on a rainy and chilly (52 degree) Mother's Day in 2015, with 4728 visitors on Mother's Day last year when it was 61 and sunny
- 32,946 people visited the Zoo in May 2015 compared to 40,506 in May 2014: a difference of -7560 people (Zoo Admissions Revenue: \$150,906 this year, \$181,412 last year)
- Gift Shop Sales: \$48,037 in May 2105 compared to \$37,176 in May 2014: a gain of +\$10,800

- Overall Per Caps in May of this year were 4.58 and were 4.48 in May of 2014 (a gain of +.60 since April of this year)
- Per Caps in the Mayan were \$1.29 this May compared to last May's \$1.18 (a gain of +.10)
- Per Caps in the Gift Shop were \$1.46 this May compared to last May's \$0.92 (a gain of +.54)
- Revenue streams (except the Gift Shop) were down from last year: Zoo passes sales -\$8,400, Concession sales - \$5,200, Vending, \$1,900, Education - \$860
- Year to date we are still ahead of last year in overall admission sales by +\$24,920

**NEW ZOO
ADMISSIONS REVENUE ATTENDANCE
2015 REPORT
2013, 2014 2015**

ATTENDANCE

MONTH	2013	2014	2015
January	999	442	1319
February	861	537	564.00
March	5,989	4,910	8300.00
April	10,499	13,425	21298.00
May	37,075	40,506	32946.00
June	43,835	43,858	
July	38,029	48,534	
August	41,427	46,458	
September	18,024	16,459	
October	19,672	23,299	
November	1,752	1,521	
December	811	1,777	
TOTAL	218,973	241,726	64427.00

ADMISSION & DONATIONS

MONTH	2013	2013		2014		2014		2015		2015		2013		2014		2015	
		ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	(-)/(+)		PER CAP	PER CAP	PER CAP	PER CAP	PER CAP	PER CAP
January	1,520.87		53.76	896.00	127.62	2,312.00	-	1416.00				\$1.52	\$2.03	\$1.52	\$2.03	1.75284	
February	1,517.10		-	1,112.00	3.00	1,124.00	-	12.00				\$1.76	\$2.07	\$1.76	\$2.07	1.99291	
March	16,111.68	89.46		16,242.50	30.36	27,856.00		11613.50				\$2.69	\$3.31	\$2.69	\$3.31	3.356145	
April	40,458.27	106.03		41,931.50	-	84,316.50	166.91	42,385.00				\$3.85	\$3.12	\$3.85	\$3.12	3.958893	
May	135,610.19	259.08		181,412.00	615.29	150,906.00	659.86	30,506.00				\$3.66	\$4.48	\$3.66	\$4.48	4.5804	
June	167,307.94	847.96		201,002.10	510.02							\$3.82	\$4.58	\$3.82	\$4.58		
July	155,324.26	408.00		232,705.50	948.94							\$4.08	\$4.79	\$4.08	\$4.79		
August	164,161.23	680.83		210,093.00	1,572.95							\$3.96	\$4.52	\$3.96	\$4.52		
September	67,574.00	-		71,385.50	-							\$3.75	\$4.34	\$3.75	\$4.34		
October	70,718.00	519.88		101,361.50	799.73							\$3.59	\$4.35	\$3.59	\$4.35		
November	6,580.00	-		6,484.50	177.86							\$3.76	\$4.26	\$3.76	\$4.26		
December	2,680.81	10.00		5,776.00	-							\$3.31	\$3.25	\$3.31	\$3.25		
TOTAL	\$829,564.35	\$2,975.00		\$1,070,402.10	\$4,785.77	\$266,514.50	\$826.77	24920.50				\$3.79	\$4.43	\$3.79	\$4.43	4.13669	

3.9589

NEW Zoo Maintenance Report

June 2015

Mike Rosinsky & Jerry Vincent

Main Projects:

- Removed the frost heaved bridge off the children's zoo gazebo and made a rope fence path and landscaped
- Removed split rail fence in children's zoo and replaced with rope fence
- Placed chain link fence by wolf exhibit, lion exhibit, and last section of goat exhibit (this includes driving posts, measuring and cutting rails, spreading chain link, painting and securing).
- Reinforced rotting posts in moose yard with metal posts
- Electrical repairs on moose fountain
- Built fence behind birthday room for outdoor activities.
- Changed high up light bulbs and ballasts in giraffe building
- Made electrical repairs to carousel
- Reset toilet in VC women's room
- Built rock boarder around giraffe entrance garden's
- Repaired lawnmower/zoo mobile ignition
- Prune low branches on trees around Wisconsin Trails
- Replaced feed line for chlorine in penguin pump room

Routine:

- Completed Work Orders-extinguishers, vehicle maintenance, first aid kits, etc. Closed out.
- Building Inspections
- Restroom and building cleaning, keeping up with seasonal increase in visitors
- Monthly pest control via Wilkil
- Daily playground inspection
- Mulching flower beds around the zoo
- Daily blowing off of pathways, picking up garbage, emptying full receptacles
- Assist volunteer gardeners, take out compost
- Mowing in exhibits and around zoo
- Yearly fire extinguisher inspection via Vans Fire and Safety

NEW ZOO

Brown County

4418 REFORESTATION ROAD
GREEN BAY, WISCONSIN 54313

PHONE (920) 662- 2405
E-MAIL KAWSKI_AJ@CO.BROWN.WI.US



ANGELA KAWSKI-KROENING

EDUCATION & VOLUNTEER PROGRAMS COORDINATOR

NEW Zoo & Adventure Park EDUCATION & VOLUNTEER PROGRAMS REPORT MAY 2015

Volunteer Hours

2015 Hours	Opportunity	2014 Hours
7.5	Education Program	--
201.5	Giraffe Stand	171.75
90	Horticulture	132
39.75	Husbandry	50.75
--	Mayan Restaurant	.5
27.75	Office Help	32.5
13	Special Events	20
42	Special Projects	59.25
2.25	Visitor Center	38
5.5	Zoo Watch	12.25
429.25	Total Hours	517
926.25	Intern Hours	787.25

Off-Site Programs (Zoomobiles)

- Eight (8) different off-site programs, versus 6 programs last year.
- Over 700 people served/educated during these programs vs 740 served last year
Total = \$1,377 (versus \$1,100 in 2014)

On-Site Programs

- Total of 43 different programs/bookings in 2015 compared to 43 programs in 2014
- Approximately 1,430 people served/educated during these programs vs 1,970 in 2014
Total = \$3,898 approximately (vs. approx. \$5,154 in 2014)

Miscellaneous/Things to Mention

- Very busy with SAFE graphics and preparations for the May 15th GO LIVE event
 - Will continue to work on graphics throughout the summer
- Summer Interns started for the season; currently have TWELVE working in the Education Department! Two stayed on from the spring semester; 10 are new; took three full days of training
- Began all "summer programming" for visitors on Memorial Day weekend – FREE exhibit chats and amphitheater presentations
 - New and updated schedule this year – added new chats for the Prairie Dogs and Raccoons; re-vamped the Pelican chat into an Eagle Chat with Diving Duck feeding, visitors can purchase tickets for \$2 for the duck feeding

Brown County
Library
Budget Status Report
5/31/2015

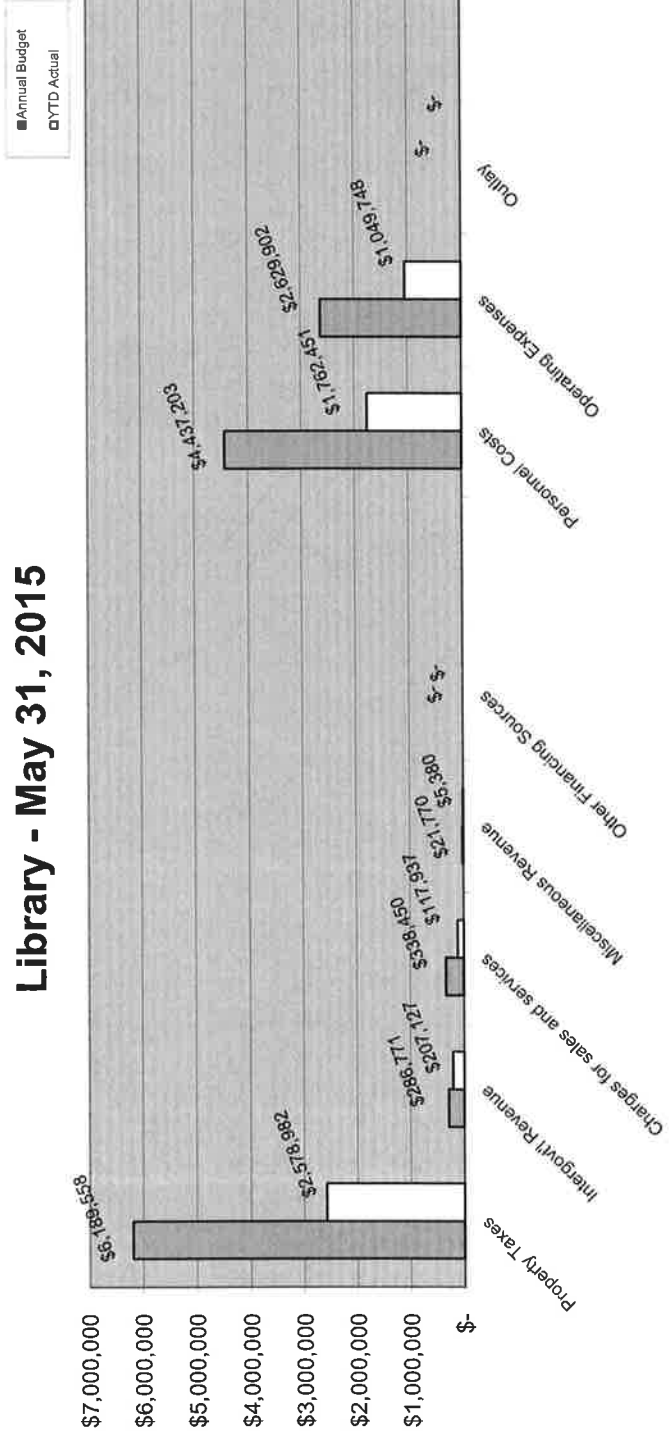
	Annual	YTD
	Budget	Actual
Property Taxes	\$ 6,189,558	\$ 2,578,982
Intergovtl Revenue	\$ 286,771	\$ 207,127
Charges for sales and services	\$ 338,450	\$ 117,937
Miscellaneous Revenue	\$ 21,770	\$ 5,380
Other Financing Sources	\$ -	\$ -
Personnel Costs	\$ 4,437,203	\$ 1,762,451
Operating Expenses	\$ 2,629,902	\$ 1,049,748
Outlay	\$ -	\$ -

HIGHLIGHTS:

Revenues: Tenant vacated rental space resulting in loss of rent. This will have a significant impact on building rent. Payment has not been received from one county for their residents' use of Brown County libraries.

Expenses: Supplies expense is approximately \$14,000 higher than previous year due to large purchase of RFID security tags. Books, periodicals and subscriptions purchases are higher due to development of a revised spending requirement by our collection development manager to try and distribute spending more evenly throughout the year.

Library - May 31, 2015





Brown County Library Report May, 2015

Library Mission:
Brown County Library provides trusted information and resources to connect people, ideas, and community.

Strategic Priorities

County-Wide Successes

All Brown County Libraries were collection sites for the community-wide Pair & A Spare drive to collect socks and underwear. These items are distributed by Brown County agencies that serve those in need.



Administrative staff attended Camera Corner's Technology Expo to learn about technologies and equipment relevant to the library.

Bookmobile attended Breakfast on the Farm and had over 1100 visitors aboard.

Staff completed training in Learning Express an online resource with over 1,000 online tutorials, practice tests, and eBooks.

Central Library Successes

Youth Services facilitated visits from: First Methodist preschool; Howe 4th graders (every 3 weeks); Aldo Leopold School; St Bernard School pre-K; Da Vinci School (censorship project); Da Vinci K-1st; Da Vinci School 3rd; Howe 4th grade; Da Vinci 3rd; and others. An adult ESL tour was also given.

Spanish/bilingual storytimes were presented at the Pulaski Branch and Central Library to celebrate Dia de los Ninos.

Healthy Kids Day – staff assisted the Bookmobile and the Community Partnership for Children booth. The Library's mascot, Rover Reader was present and participated in the mascot fun run.

Schneider employees, Boy Scouts, and Master Gardeners have volunteered for a variety of work days in the Cellcom Children's Edible Garden.

The final Program in our Planning for Retirement Series had 30 people in attendance. This program was presented by attorney Daniel Walsh. The topic was planning for long term health care needs. This financial literacy education series for the 50+ age group was very successful in terms of attendance. The feedback from attendees was all positive and all who attended stated that the information was very useful and that they were likely to use the information gained.

Ashwaubenon Branch Successes

Two high school classes stopped by to see the permeable parking lot. Local teachers apparently found the information on the sign interesting and educational, and they stopped in to pick up flyers about the permeable parking lot technology that we have here in the branch.

Enhance Education for Children	Support Economic Development	Provide a Third Place to Engage Community	Foster Cultural Awareness & Diversity	Management Goal
			X	X
		X		X
				X
X				
X			X	
X		X		
X				X
	X			
X				



Brown County Library Report May, 2015

Library Mission:
Brown County Library provides trusted information and resources to connect people, ideas, and community.

Strategic Priorities

Enhance Education for Children	Support Economic Development	Provide a Third Place to Engage Community	Foster Cultural Awareness & Diversity	Management Goal
<p>The Wii Bowling groups held an end-of-season Bowling Banquet at Buffalo Wild Wings on Wednesday, May 13th and had a great time.</p> <p>18 unscheduled tech tutor sessions and two customers came to our eBook Support class were provided.</p> <p>A customer stopped in and asked about making a donation to our branch. She appreciates the fact that her two daughters are able to come here after school every day. She said this is a wonderful service to parents, and the girls love hanging out here at the library.</p> <p>The children's librarian visited the local schools to promote the summer reading club and reached over 500 students at Parkview Middle School.</p> <p>The Tween Tuesday programs have regular attendance. Students are stopping at the desk on other days asking what the next program will be. Since this is a new offering, it's nice to see it becoming popular.</p>		x		
	x			
		x		
<p>Denmark Branch Successes</p> <p>The Reading Specialist at Denmark Elementary School will be helping promote the Summer Reading Program to the children and their families. There is also a 5th grade teacher that will help promote the volunteer opportunities with the 5th graders.</p> <p>Two international exchange students gave a presentation at the library called Cultures Up Close which included photos and great comparisons and contrasts of cultures.</p> <p>Staff attended Denmark's parochial school's assembly to encourage the Summer Reading Program and work with the upper grades in demonstrating the catalog and Novelist resources.</p> <p>The year-long 'Pokémon at the Library' program wrapped up with its final monthly meeting. From making paper crafts, to playing the card games, exploring the video games, and interacting with one another, the participants as well as their parents learned about Pokémon.</p> <p>The family night, 'Build It' was filled with little people's imagination and creativity! Using recyclables, the children created creatures, animals and wind chimes.</p>	x			
			x	
<p>East Branch Successes</p> <p>Camera Corner/Connecting Point presented a class on iPhone basics.</p> <p>East staff helped to co-present training on Performance Planning for all staff.</p>	x			



Brown County Library Report May, 2015

Strategic Priorities

Library Mission: <i>Brown County Library provides trusted information and resources to connect people, ideas, and community.</i>	Strategic Priorities				
	Enhance Education for Children	Support Economic Development	Provide a Third Place to Engage Community	Foster Cultural Awareness & Diversity	Management Goal
East staff partnered with UW-Extension to coordinate the Planning for Retirement series held at the Central Library.		X			
One of the branch's young members stated that this is the activity that she looks most forward to all month. Impressive since she is in her 20's and most of the other book club members are in their 50's 60's and 70's.			X		
Four schools took field trips to the branch in this time period. St Bernard, Eisenhower, Martin and McAuliffe schools sent students. Several schools had not visited the East branch before as a field trip. An invitation from the children's librarian which included a specific program description for the visit was the impetus for these visits.	X				
An iPad funded by the Friends is now available in our children's area with kid-friendly apps.	X				
RFID has been implemented for checkout.	X				
Kress Family Branch Successes Hosted the 1st graders from Dickinson Elementary. Many received their first library card and they had the opportunity to choose and check-out their own books.	X				
Staff attended the Lakefly Writer's Conference in Oshkosh. It offered a book fair and workshops to practice presentations and consider promotional materials; and the opportunity to make connections for the Local Author Showcase at the branch.				X	
Over 40 summer volunteers have already been recruited, the schedule is filling up and materials are ready for distribution.					X
The children's librarian has been visiting schools in the Kress and Southwest service areas promoting the Summer Reading Program and has been assisting with the training of the new children's librarian in Pulaski.	X				
Kress welcomed 'Vinnie the Chihuahua' as a new Paws for Tales listener.	X				
Pulaski Branch Successes The newly hired children's librarian is scheduling school visits with the Pulaski schools to promote the Summer Reading Program.	X				



Brown County Library Report May, 2015

Strategic Priorities

Library Mission: <i>Brown County Library provides trusted information and resources to connect people, ideas, and community.</i>		Enhance Education for Children	Support Economic Development	Provide a Third Place to Engage Community	Foster Cultural & Diversity Awareness	Management Goal
Southwest Branch Successes						
Customer came in after we hadn't seen him for nearly a year. He was in the area and wanted to stop by to let us know he was very thankful for our ongoing, daily help with computers and troubleshooting while he searched for jobs. He was able to find a job he really likes using our services. He's been at his new job for over a year.			x			
May marked a full year of our Nothing Serious Book Club. Over the course of the year participants have formed friendships with each other and repeatedly report that they really enjoy our group.				x		
At the May 18 Bilingual Conversation Group, one of the participants from Mexico brought his tablet and used Skype to introduce the group to his fiancé. Participants talked in English and Spanish via Skype with his fiancé for nearly 30 minutes getting to know each other, talk about the upcoming wedding, and learn new vocabulary and a little bit about one another's cultures.				x	x	
Weyers-Hilliard Branch Successes						
Three planter boxes were installed behind the library. This will allow for classes and events around the garden area.		x		x		
The last Taste and Tell was held on May 20. This recipe sharing program will resume in the fall.				x		
Children's librarian has provided some some cross-training for the new Pulaski children's librarian.						x
Wrightstown Branch Successes						
Staff went to St. John School to visit with the 3K, 4K, K and 1st grade to talk about the Summer Reading Program over two days' time. She also did a story time and a craft with the groups.		x				
Dave Liethen from Molina Health Care came for a class to promote Healthy Eating. A group of 43 were in attendance for his program.		x				
Staff went to Wrightstown Elementary School to promote the Summer Reading Program on 2 separate days and talked with the 4K - 4th grade classes.		x				
Staff was able to attend Children Services this month in preparation for the Summer Reading Program.		x				

Museum

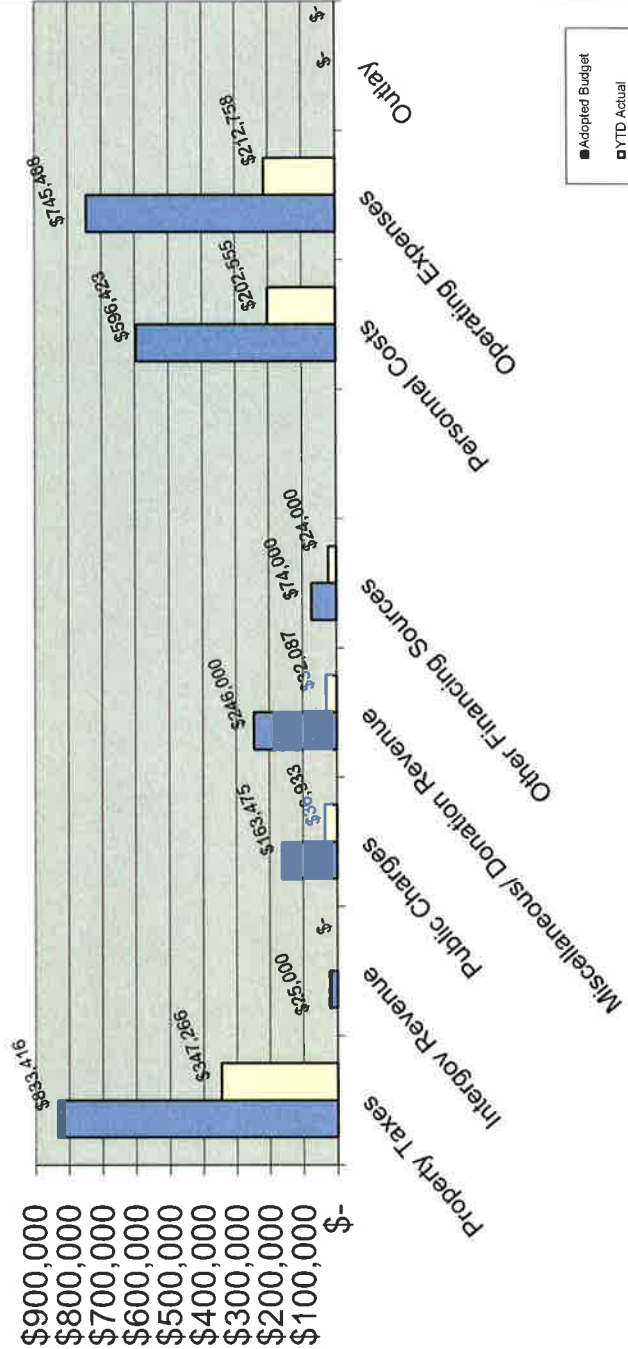
Budget Status Report (Unaudited)

7/1/15 Ed & Rec

	Adopted Budget	YTD Actual	YTD Percentage	Comments:
Property Taxes	\$ 833,416	\$ 347,266	41.7%	
Intergov Revenue	\$ 25,000	\$ -	0.0%	
Public Charges	\$ 163,475	\$ 36,933	22.6%	
Miscellaneous/ Donation Revenue	\$ 246,000	\$ 32,087	13.0%	
Other Financing Sources	\$ 74,000	\$ 24,000	32.4%	
Personnel Costs	\$ 596,423	\$ 202,555	34.0%	
Operating Expenses	\$ 745,468	\$ 212,758	28.5%	
Outlay	\$ -	\$ -	#DIV/0!	

Comments:
Public Charges: include gate, photo sales, vending and room rental.
Other Financing: intrafund transfer for Master Planning. \$74,000 carry over to FY15
Miscellaneous Revenue: includes NPMF funds for exhibits and programs.
NPMF uses Intra-county expense Copy Center
charge back amounts are deposited in Miscellaneous Revenue line
Intergov Revenue: we did not receive WI State Dept of Tourism JEM grant.
Operating Expenses: has a YTD encumbrance amount of \$61,983.11 due to Security Contract and Advertising

Museum - May 31, 2015





Bridging Communities. Connecting Generations.

Neville Public Museum Director's Report Education & Recreation Committee Brown County Board of Supervisors July 1, 2015

Operations:

In partnership with the St Norbert College Moth Project and PlantBot Genetics artists, Wendy DesChene and Jeff Schmuki, held a nighttime moth garden on the grounds of the Neville June 17th. By linking environmental issues to a diverse array of creative operations and tactics, artists Wendy DesChene and Jeff Schmuki extend the “knowledge of the moment”, demonstrates the fragile connection between the natural world and personal action, and offers simple, positive changes that can be enacted to increase sustainability.

Images from the June 17th Nighttime Moth Garden at the Museum



Neville Public Museum Foundation: The Neville Public Museum Foundation Board met on Tuesday, June 16, 2015. Table sponsorship sales are underway for the Centennial Celebration Social Event to be held on December 8, 2015. The mid year fundraising mailer went out and has surpassed totals from 2014.

Museum Strategic Planning: STRATEGIC AUDIENCE ANALYSIS & KEY MESSAGE SERVICES

Bridging Communities. Connecting Generations.

Key Audiences: Families, Educators, Member/Donors and Local Businesses

The Leadership Team continues work on the following opportunities as part of the Neville's Strategic Planning.

- Use the strategic purpose to hold employees accountable. This means routinely asking the employees to show how they have improved "bridges to the community" and "connecting generations".
- Train employees on how to use the strategic purpose statement in their daily interactions and decision-making.
- Advocate for the Neville based on the strategic purpose. Seize every chance to amplify on the core message of "Bridging communities. Connecting generations."
- Re-orient marketing efforts around the strategic purpose.

Celebrate Centennial Programming:

July

7/4/15 Festival Foods Fire over the Fox – Neville open 9am-5pm
7/4/15 Explorer Saturdays at the Neville 12pm-3pm
7/7/15 *Spies, Traitors, Saboteurs* Lecture Series 6pm
7/11/15 Open Streets – Partnership with LIVE54218 – activities 10am-2pm
7/11/15 Summer Soda Workshop visit website for registration information 1pm-2pm
7/14/15 *Building our Community* Public Forum 7pm
7/21/15 *Spies, Traitors, Saboteurs* Lecture Series 6pm
7/28/15 *Spies, Traitors, Saboteurs* Lecture Series 6pm

August 2015

8/1/15 Explorer Saturdays at the Neville 12pm-3pm
8/5/15 CSI Youth Camp in partnership with UW-Extension 9am-12pm or 1pm-4pm
8/11/15 *Centennial Architecture Public Forum*
8/15/15 Summer Soda Workshop
8/27/15 Dinner Program – Steaming Through Time with Christopher Winters

September 2015

9/5/15 Explorer Saturdays at the Neville 12pm-3pm
9/17/15 Reception *Extreme Deep*
9/19/15 Public Opening *Extreme Deep*
9/19/15 Music at the Museum Bob Teed & The Satisfaction 12pm-3pm
9/26/14 Public Opening *Sisters in Spirit*
9/26/15 Music at the Museum Bob Teed & The Satisfaction Encore Performance 12pm-3pm

Upcoming Exhibits:

EXTREME DEEP: Mission to the Abyss

Take a deep dive into the mysterious world of deep-sea exploration at the Neville Public Museum. Presented by Evergreen Exhibitions in collaboration with Woods Hole Oceanographic Institution, *EXTREME DEEP* is an interactive exhibit that highlights the adventures of deep-sea discovery through cutting-edge science and technology. Newly discovered life forms, thermal vents, close-up views of deep-sea research submersibles, and shipwrecks, including the *Titanic*, are among the attractions in this deep-sea adventure. (Sept. 19, 2015 — Jan. 3, 2016)

Sisters in Spirit: Native American Stories in Rocks and Beads

Wisconsin is a unique mixture of immigrant and native populations. Living together in complicated relationships for

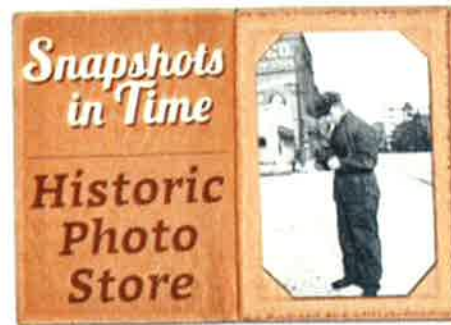
hundreds of years, both populations shaped the State in which we live. *Sisters in Spirit: Native American Stories in Rocks and Beads* displays the works of two artists – one Oneida and one from European stock – who both hear the whispers of the original occupants of our shared home. When their work is viewed together, the viewer gets a compelling glimpse of the continuing influence of Native Americans on contemporary Wisconsin art. Through their art, the ancient stories of our land speak again. (Sept. 26, 2015 — Feb. 14, 2016)

Neville Public Museum Website: 2014 total visits = 131,438 (*62% increase over 2013)
 January 2015 **Visits** 22,198 (*76% increase in visits from January 2014) **Page Views** 33,759
 February 2015 **Visits** 17,591 (*78% increase in visits from February 2014) **Page Views** 29,120
 March 2015 **Visits** 18,269 (*74% increase in visits from March 2014) **Page Views** 22,841
 April 2015 **Visits** 16,289 (*99% increase in visits from April 2014) **Page Views** 24,963
 May 2015 **Visits** 13,662 (*52% increase in visits from May 2014) **Page Views** 21,791

Neville Public Museum Online Photo Sales

<http://photos.nevillepublicmuseum.org/>

May '15 Visits 767 Page Views 8953



Neville Public Museum Facebook:

FY 2014

Total Page Likes 73,553
 New Likes 833
 People Engaged 24,712
 Total reach 1,127,429

2015

January reach 37,055
 February reach 92,044
 March reach 102,471
 April reach 143,821
 May reach 53,979

Neville Public Museum Attendance and Revenue Comparison

	2014		2015		Att
	Attendance	Admission Revenue	Attendance	Admission Revenue	
January	1,825	\$4,601.00	3,847	\$ 8,068.50	
February	2,545	\$4,401.00	4,639	\$ 8,581.00	
March	3,280	\$7,959.50	3,388	\$ 6,749.00	
April	3,705	\$6,518.00	3,118	\$ 4,290.50	
May	3,517	\$6,212.00	3,127	\$ 4,488.50	
June	3,358	\$7,890.50			
July	3,623	\$11,645.50			
August	4,222	\$11,946.00			
September	2,881	\$6,359.50			
October	4,059	\$9,668.50			
November	5,576	\$14,606.00			
December	7,864	\$22,542.50			
TOTALS	46,455	\$114,350.00	18,119	\$32,178	

Neville Public Museum Attendance and Revenue May 2015

Date	Day	Admission	Guided Tours	Self-Guided Tours	Facility Rental/Meeting Attendees	Event/Program Attendance	Total Attendance	Total Admission Revenue (Net)	Total Facility Rental Revenue
1	Friday	13		2			15	\$44.00	
2	Saturday	54			90		144	\$148.00	\$110.00
3	Sunday	48			107		155	\$126.00	\$110.00
4	Monday						0		
5	Tuesday	11	71		128	10	220		\$340.50
6	Wednesday	141			18		159		\$101.50
7	Thursday	20			85	112	217	\$17.50	\$75.00
8	Friday	12	31	45			88	\$228.00	
9	Saturday	64			25		89	\$166.50	\$110.00
10	Sunday	109					109	\$243.00	
11	Monday						0		
12	Tuesday	39	21	4			64	\$204.00	
13	Wednesday	31		61	81		173	\$227.50	\$310.00
14	Thursday	33			74	81	188	\$78.00	\$75.00
15	Friday	21			43		64	\$63.00	
16	Saturday	48			39		87	\$160.00	\$110.00
17	Sunday	45			48		93	\$94.50	\$110.00
18	Monday						0		
19	Tuesday	30	28	23		50	131	\$250.50	
20	Wednesday	13			22		35	\$25.00	\$35.00
21	Thursday	19		16	65	133	233	\$78.00	\$75.00
22	Friday	31		30			61	\$138.00	
23	Saturday	57					57	\$144.00	
24	Sunday	149					149	\$594.00	
25	Monday						0		
26	Tuesday	54					54	\$184.50	
27	Wednesday	42	23	59			124	\$317.00	
28	Thursday	26					26	\$33.00	
29	Friday	30		18			48	\$137.50	
30	Saturday	180					180	\$562.00	
31	Sunday	80			84		164	\$225.00	\$110.00
TOTAL		1,400	174	258	909	386	3,127	\$4,488.50	\$1,672.00

April Total Attendance	3,118	May Total Attendance	3,127
April Outreach	760	May Outreach	710
AprilGrand Total Served	3,878	May Grand Total Served	3,837

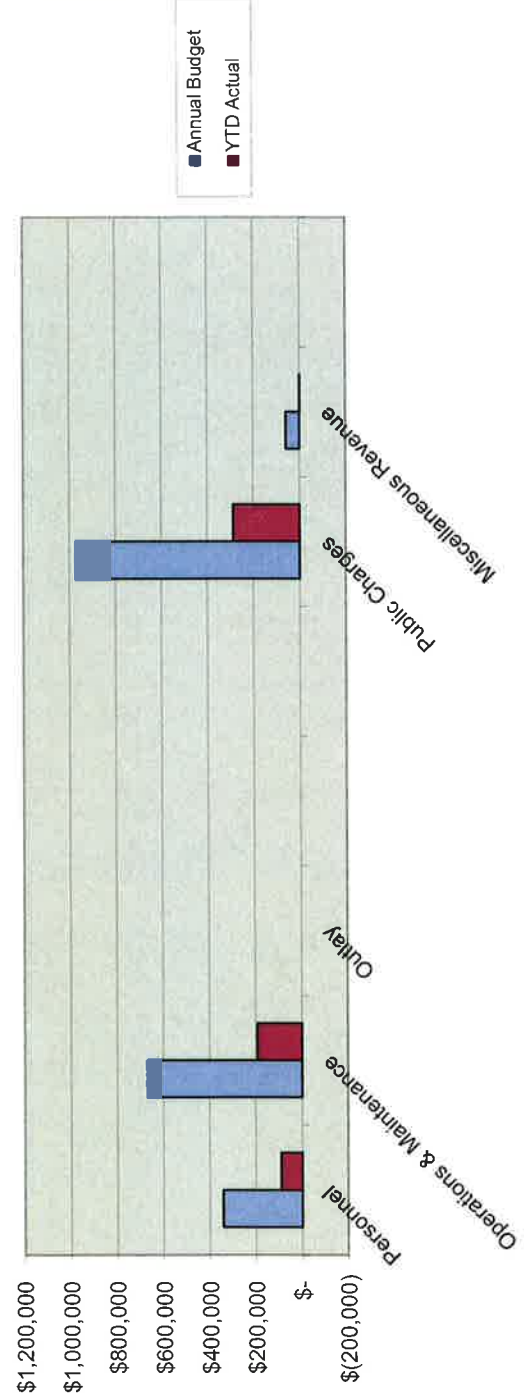
5/31/2015

	Annual Budget	YTD Budget	YTD %
Personnel	\$ 343,648	\$ 91,913	27%
Operations & Maintenance	\$ 666,643	\$ 193,300	29%
Outlay	\$ -	\$ -	0%
Public Charges	\$ 971,100	\$ 288,408	30%
Miscellaneous Revenue	\$ 58,500	\$ (1,593)	-3%
Public Charges consists of the following			
Green Fees	\$ 680,000.00	\$ 228,360.00	34%
Cart Fees	\$ 200,000.00	\$ 35,688.00	18%
Concessions	\$ 90,000.00	\$ 24,360.00	27%

HIGHLIGHTS:

The Golf Course is a seasonal operation that operates April through November. All expenses and revenues are well within budgeted amounts.

Golf Course Budget Analysis May 31, 2015



Departmental Openings Summary

To: ED and REC COMMITTEE

From: GOLF COURSE

Position	Vacancy Date	Reason for Leaving	Fill or Hold	Unfilled Reason
FTE - Mechanic	6/28/2013	New Job	Hold	Will fill in Fall

Ex: Transfer, Wage, Working Conditions

Golf Course Superintendent's Report

July 1, 2015

During the month of June here are a few highlights of things that were done:

1. Golf Course Update
 - a. Golf Course is great shape
 - b. Replaced all shrubs around the clubhouse
 - c. Removed all the old bedding material and replaced with wood chips
 - d. Created a new landscape bed in area behind 11 green
 - e.
2. Golf Course June Maintenance
 - a. Topdress all green and approaches
 - b. Fertilize all green surrounds
 - c. Verticut all greens
 - d. Continue to apply growth regulators and fertilizer to all greens
 - e.
3. Pond on #17
 - a. I have met with the Oneida Nation and the contractor who will be doing the work and have come up with a plan to fix the leak in the pond
 - i. Dig up existing culvert and reset
 - ii. Compact area around the culvert
 - iii. Install a no seep collar or membrane around the culvert
 - iv. Backfill and patch the asphalt in the cart path
 - b. In the meantime the pond still leaks, very slowly,
 - c. We cannot treat the pond for weeds due to the leak
 - d. I will keep you updated on the progress
4. Upcoming Events
 - a. Men's Club Championship July 11th and 12th
 - b. WPGA Junior Tour July 13th
 - c. Shopko July 20th
 - d. Men's Club Senior tournament July 27th